

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
David Grindstaff	Rita Earley, Vice President Instruction & CAO
Van Phillips	Deborah Mitchell, SACSCOC
	Brywn Philips, Interim Foundation Director
Jennie Harpold	Brooke Burleson, Secretary to Board of Trustees
Edwina Sluder	
Steve Pitman	
Keith Holtsclaw	
<b>Members Present via Zoom</b>	
Martha Hicks	
Charles Baker	
John Anglin	
Julie Weatherman	

## Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:05pm.

## Pledge of Allegiance

## Invocation

Trustee Sluder offered the invocation.

## Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

## Approval of Agenda

*Trustee Grindstaff made a motion to approve the agenda. Trustee Sluder seconded the motion with additions. All approved, motion carried.*

## Approval of Minutes

*Trustee Sluder made a motion to approve the August 28, 2023 minutes with a second from Trustee Grindstaff. All approved; motion carried.*

## Celebrating Success

- a. Western Carolina University/MCC Graduates letter
- b. Enrollment- Enrollment is up for the fall.
- c. Other

## Chairman's Report

- a. October 7, 2023 Fall in Love with MCC Dance & Social
- b. October 10-12, 2023 ACEN Visit
- c. October 12, 2023 President's Fall Social
- d. October 18-20, 2023 CCA Fall Conference
- e. October 26, 2023 MCC Spooktacular
- f. October 30, 2023 MCC Board of Trustees Meeting, 12pm
- g. Other

## Committee Reports

- a. Personnel Committee-
  - i. Other
- b. Finance Committee-
  - i. Financials- The Financials were included in the packet for review.
  - ii. Other
- c. Building and Grounds Committee –
  - i. Other-
- d. Academic Committee-
  - i. SACSCOC Timeline- Ms. Deborah Mitchell presented the SACSCOC Update. Ms. Mitchell informed the Board of the SACSCOC accreditation process and MCC's timeline for review. Mrs. Elizabeth Hardy presented the Quality Enhancement Program (QEP). The QEP will address gaps in Performance Measures for gateway classes. The QEP plan will use NetTutor to begin addressing these gaps and start meeting the needs of the students.  
***Trustee Grindstaff made a motion to approve the QEP topic with a second from Trustee Phillips. All approved; motion carried.***
  - ii. Other-

## President's Report

Dr. Boyd presented the President's Report.

- a. Construction Update- Dr. Boyd presented the update of construction projects.  
Hotel- The rock is being laid on the walls this week. The bids are out for the restaurant/dining room. This will include replacing and installing some new windows.  
Three Peaks/YMCA- Dr. Boyd met with Vanoy last week to go over the MCC phase of the Three Peaks/YMCA project. The estimate came in \$1.2M under the previous estimate. These savings will be investigated for use on other projects as construction progresses.  
Culinary- In application process with EDA for a grant.  
ESP- Waiting on Phillips Grading to start work.  
Resource Center for Entrepreneurs- The inspection for CO is scheduled this week.
- b. Budget Update- Dr. Boyd presented the budget update. \$2M has been included in the state budget for the Mitchell/Avery animal shelter to be built on campus. MCC will assist in managing the design and construction.

The budget has been passed by the Senate. The Governor has said he will not pass the budget but he will not veto either. After 10 days the budget will be automatically approved. Once the state budget is passed it will go to the System Office for approval before it is passed to the college. Therefore, specifics are not defined at this time. There will be an increase in Basic Skills funding. Nursing will receive an increase in nonrecurring funds for new programs. MCC will pursue funds to start the Dental Assisting program and possibly the Culinary program. There is possibility for reoccurring funds for the Comp Ed program. Funds were included for the YMCA. Tier 1 funds are included for faculty. There are separate funds available for Nursing faculty based of education level. There is a 4% salary increase for employees included with 3% intended for next year.

- c. Other- Dr. Boyd is discussing a share position with Western Piedmont CC for the Institutional Effectiveness position.  
Dr. Boyd and Brywn Phillips are going to start working on getting Smithsonian affiliation at the ESP.

## Consent Agenda- Policies

- a. 2.2.4 Naming Buildings and Programs
- b. 2.2.5 Use of Alcohol at Campus Events
- c. 2.2.6 Scheduling Facilities and Keys to Facilities
- d. 2.2.7 Campus Sustainability
- e. 2.2.8 Building Maintenance Requests
- f. 2.2.9 Service Animals and Other Animals on Campus
- g. 2.2.10 Use of Design Professional Services
- h. 3.2.7 Educational Leave
- i. 3.2.8 Civil Leave
- j. 3.2.9 Workers' Compensation Leave and Benefits
- k. 3.2.10 Bonus Leave
- l. 3.2.11 Adverse Weather/Emergency Closings
- m. 3.2.12 Voluntary Shared Leave
- n. 3.2.13 Family Medical Leave
- o. 3.2.14 Child Involvement Leave
- p. 3.2.15 Military Leave
- q. 5.3.5 Alcohol and Drugs on Campus
- r. 5.3.6 Student Grievance
- s. 5.4.1 Student Right to Know Act
- t. 5.4.2 Campus Security Reporting – Clery Act
- u. 6.2.12 Review of Grant Funded Projects and Programs
- v. 6.3.1 Bookstore Operations
- w. 6.3.2 Vending and Concessions
- x. 6.3.3 Expenditure of State Funds
- y. 6.3.4 Financial Reimbursements
- z. 6.3.5 Chart of Accounts
- aa. 7.6 IT- Peer-to-Peer File Sharing
- bb. 7.7 Digital Technology Accessibility

Trustee Grindstaff asked for clarification on Policy 2.2.10. The Board discussed the policy.  
*Trustee Phillips made a motion to approve all items on the Consent Agenda with the exception of Policy 2.2.10 which will be pulled and sent back to the Building & Grounds Committee for discussion with a second from Trustee Pitman. All approve; motion carried.*

## **New Business**

- a. FYI-ADN Update
- b. Other- Dr. Baker inquired about Government appointments for the Board.

## **Adjourn**

*Trustee Holtsclaw made a motion to adjourn at 1:45pm All approved.*

*Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.*