

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Keith Holtsclaw	Rita Earley, Vice President Instruction & CAO
Van Phillips	Amanda Buchanan, VP Administration
David Grindstaff	Margaret Earley-Thiele, Dean of Advancement
Edwina Sluder	Brooke Burleson, Secretary to Board of Trustees
Members Present via Zoom	Nicholas Varner, SGA Rep
Gwen Harris	Ted Ollis, Customized Training (left after presentation)
Martha Hicks	Dr. Sherry Sherman, Dean of Arts and Sciences (left after presentation)
Jennie Harpold	

Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:08pm.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Invocation

Trustee Sluder offered the invocation.

Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Holtsclaw made a motion to approve the agenda. Trustee Sluder seconded the motion. All approved, motion carried.

Approval of Minutes

Trustee Phillips made a motion to approve the January 30, 2023 minutes with a second from Trustee Sluder. All approved; motion carried.

Program Updates

- a. Faculty Update- Dr. Sherry Sherman, Dean of Arts & Sciences
Dr. Sherman reviewed a presentation on the Arts & Sciences division. The presentation included an overview of the faculty, enrollment of students, how students in the A&S program grow post MCC degree, and ways A&S are reaching out to the community schools to promote interest in the program.
- b. Staff Update- Ted Ollis, Customized Training- Mr. Ollis reviewed a presentation of the Customized Training Program. Presentation included a definition of the Customized Training

program, the number of classes held, a list of companies served by the program, how a company qualifies for Customized Training, an overview of the HRD program, examples of HRD is working in the communities, and an overview of workforce development scholarships and grants.

Celebrating Success

- a. NC Weekend on PBS segment
[North Carolina Weekend | Earth to Sky Park Observatory | Season 20 | Episode 10 | PBS](#)
[NCChildren’s Discovery Center- Engineering Center Building Naming by Altec](#)
- b. EdNC.org article “From makerspace to destination maker, Mayland Community College is driving community and economic development”
[Mayland Community College: Fueling economic development - EdNC](#)
- c. [15 Best Things to Do in Little Switzerland NC \(Blue Ridge Parkway MP 334\) \(msn.com\)](#)
- d. Avery County Board of Education “Friends of Education Award”
- e. Other-

Chairman’s Report

- a. April 7, 2023- Good Friday, College Closed
- b. April 11-13, 2023- Dr. Boyd attending the “Investing in Rural America” Conference hosted by the Federal Reserve Bank of Richmond
- c. April 24, 2023- MCC Board Retreat
- d. April 25, 2023- Stargazing event at ESP for Town Councils
- e. April 27, 2023- Stargazing event at ESP for County Commissioners
- f. May 2, 2023- Stargazing event at ESP for Board of Educations
- g. May 13, 2023- MCC Graduation
- h. May 18, 2023- MCC Murder Mystery Event at Linville Falls Winery
- i. Other

Committee Reports

- a. Personnel Committee-
 - i. The policies reviewed in the Personnel Committee meeting were added to Consent Agenda.
 - ii. Other
- b. Finance and Building & Grounds Committee- Dr. Boyd presented the Finance/Building & Grounds Committee report.
 - i. Construction Update
Hotel- The floor for the kitchen has been poured. The landscaping is in construction.
Three Peaks- Work has started on the handicap access to Three Peaks. The new LED lights have been installed. The framework for the north wall is up and one set of double doors have been installed. Automatic doors will be installed in April. MCC is working with the Chamber to prep the space for the Mineral and Gem festival.

YMCA- the architects are working on design development now. The YMCA and MCC have both talked to Senator Hise regarding funding needs. Cannon has approved a grant. A request from Dogwood will be submitted this summer.

RCE- The doors are in and overhead inspection is complete. The project is nearing completion.

Main Campus Entrance project- the project has been approved.

Campus Beautification Project- the Committee continues to meet and discuss ideas with the architects. The project will be worked on in stages.

Yancey Parking Lot- lot is finished. There are some drainage issues that the DOT wanted to get fixed. MCC has worked with the DOT on working jointly to complete these repairs.

1. Three Peaks SD Estimate
 - ii. Budget Update- Dr. Boyd reviewed the Budget Updated in the President's Report.
 1. 2023-2024 County Budget Requests- Dr. Boyd presented the 2023-2024 County Budget Requests. Requests have been submitted to all three counties.
 - iii. Financial Report- The monthly financials were included in the packet for review.
 - iv. Other-
 - v. Policies reviewed at the meeting were added to the Consent Agenda.
- c. Academic Committee-
- i. Policies that were reviewed at Academic Committee were added to Consent Agenda.
 - ii. 2022 Accountability and Credibility Report- Mrs. Rita Earley presented the 2022 Accountability and Credibility Report. This report is a checks and balances report for Workforce Development. The report came back good. The Committee reviewed the full report.
 - iii. Other-

President's Report

Dr. Boyd presented the President's Report.

- a. 2023 Graduation- Graduation will be held in two ceremonies. One at 10am and the other at 1pm. Lunch will be provided between.
- b. Other-

Budget Report- MCC has been awarded some funds for enrollment growth. Administration has been discussing salaries and benefits to keep the budget on track. MCC will hold the enrollment funds for now until they are needed. Funds are able to roll over to next year. Administration has estimated the budget for next year. This estimate is showing a possible 8% increase. Stabilization Funds will be split over the next two years to backfill from losses. These funds are only for salaries and benefits. They can not be used for facilities. Last year there were several retirements. Some of those positions are not currently included in the staffing pattern for the year. Administration are also discussing some other positions including Culinary instructor and another math instructor; more FTE generating positions. Administration has been discussing athletics and whether to pursue those activities. Dr. Boyd discussed challenges in recruitment of students. The ESP campaign is still ongoing.

Dr. Boyd will be presenting at the Federal Reserve Bank of Richmond conference to discuss the MEC and how is designed to generate funds for the college and help the economic growth of the communities.

Consent Agenda

- a. 2.1.4 Instructional Safety Precautions
- b. 2.1.5 Campus Medical Emergencies
- c. 2.1.6 Weapons on Campus
- d. 3.1.4 Compensatory Time
- e. 3.1.5 Re-Employment of Retired State Employees
- f. 3.1.6 Employment of Relatives
- g. 4.1.3 Curriculum Development
- h. 4.1.4 Instructional Service Agreements
- i. 4.2.4 Instructional Personnel Qualifications
- j. 5.2.1 Attendance
- k. 5.2.2 Withdrawal from Courses
- l. 5.2.3 Auditing Courses
- m. 6.1.4 Tuition/Fee Refunds
- n. 6.2.1 Fiscal Year and Budgeting Process
- o. 6.2.2 Insurance
- p. 7.2 Internet and Network Acceptable Use

Trustee Baker made a motion to approve the Consent Agenda with a second from Trustee Holtsclaw. All approved; motion carried.

Dr. Boyd informed the Board that Administration will be reviewing all the policies in preparation for the SACS visit in 2024.

New Business

- a. 2023 SEI Deadline 4/14/2023
- b. Other-

Adjourn

Trustee Phillips made a motion to adjourn at 1:32pm Trustee Holtsclaw seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.