

| Members Present via Zoom | Other Interested Parties Present |
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| Charles Baker | Dr. John Boyd, President |
| Keith Holtsclaw | Rita Earley, Vice President Instruction & CAO (joined via Zoom) |
| Jennie Harpold | Amanda Buchanan, VP Administration (joined via Zoom) |
| Gwen Harris | Brooke Burleson, Secretary to Board of Trustees |
| Johnny Riddle, Chair | |
| Van Phillips | |
| Nancy Burleson | |
| Bryan Peterson (joined late) | |
| Members Present in Person | |
| Edwina Sluder, Chair | |
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Call to Order

Chair Sluder called the Mayland Community College Board of Trustees to order at 12:01pm.

Pledge of Allegiance

Trustee Riddle led the Pledge of Allegiance.

Invocation

Chair Hicks offered the invocation.

Ethics Reminder

Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Hicks made a motion to approve the agenda with an adjustment of moving the Academic Committee report up on the agenda. Trustee Harpold seconded the motion with changes. All approved, motion carried.

Minutes

Trustee Holtsclaw made a motion to approve the June 29, 2020 minutes and the July 27, 2020 minutes with a second from Trustee Harris. All approve; motion approved.

Celebrating Success

Chair Sluder presented the Celebrating Success items:

- a. MCC ranked #2 Best Community College in 2020 by www.bestvalueschools.org
- b. MCC LPN Program ranked #8 in NC by www.practicalnursing.org
- c. MCC S.O.A.R grant refunded by US Department of Education for 2020
- d. NCSEAA Audit showed clean audit results

Chairman's Report

Chair Sluder presented the Chairman's Report:

- a. October 5-6, 2020 MCC Fall Break
- b. October 26, 2020 Tentative MCC Board Meeting Zoom
- c. November 11, 2020- Veteran's Day Observed, No Classes/College Open
- d. November 25, 2020 Thanksgiving Break, Close at 12pm
November 26-27, 2020 Thanksgiving Break, College Closed
- e. November 30, 2020 MCC Board Meeting

Committee Reports

- a. Personnel Committee
 - i. Committee did not meet
- b. Finance Committee
 - i. Budget Update- Dr. Boyd gave the budget update. The Anspach Advanced Manufacturing School was not funded by the State. We will continue to pursue these funds in the future. The federal budget is allowing us to make some improvements related to COVID including the security check-in gate house and extra cleaning supplies and gear.
 - ii. 2-1 County Budget Forms
A motion was made by Trustee Baker to approve the Mitchell, Avery, and Yancey County 2-1 County Budget Form with a second from Trustee Hicks. All approved; motion carried.
 - iii. Financial Report- The report was given to the trustees for review.
 - iv. Pension Spike Notification- This is an annual report that is sent out. After review of the numbers there is no action to be taken.
 - v. Other
- c. Building and Grounds Committee
 - i. Construction Update- Dr. Boyd presented an update of Construction projects. Trustee Holtsclaw would like the Board to tour Pinebridge in the near future to see updates.
Hotel- Dr. Boyd is meeting with sub-contractors to check the status and move forward.
Cosmetology- Expected to be completed by end of October and will plan to move.
Observatory Landscaping- Continues construction through weather delays.
Planetarium- Waiting on surveyors.
ESP- Construction continues on various projects within the ESP.
Welding- Construction to begin October 16, 2020.
 - ii. Other- Dr. Boyd is talking with the YMCA on areas of the Coliseum. There is discussions on adding a swimming pool at the site. Dr. Boyd will be discussing the project with YMCA with Dogwood Trust to include the kitchen area. Trustee Phillips has also been involved in this project to see what can be worked out. Trustee Phillips also serves on the YMCA Board and informed the Board that the YMCA has contracted an architect on the possibility of a pool that would be funded by the YMCA. He also mentioned that there are other benefits that would be between people staying at the hotel using the fitness center and pool. This would be a good benefit to the community and tourism. There are also discussions on combine grant opportunities to help fund some of the projects that effect both

MCC and YMCA. Chair Sluder requested that the Board visit the construction projects at the next meeting to visually see some of the ongoing projects.

d. Academic Committee

i. Accountability & Integrity Report

Trustee Harris presented the Academic Committee report and asked Mrs. Earley to present the Accountability & Integrity Report. This report is mandated by the system office. The report has to be reviewed by the Board every three years. There is also a Visitation attached to this plan. The Board was given the Accountability & Integrity Report and Class Visitation for review.

Trustee Hicks made a motion to approve the Accountability & Integrity Report with a second from Trustee Harris. All approve; motion carried.

ii. Class Verification Procedure

Trustee Riddle made a motion to approve the Class Verification Procedure with a second from Trustee Harris. All approve; motion carried.

iii. Other

Consent

- a. Policy 5.3.4/3.3.7 Discrimination and Harassment*
- b. Policy 5.3.2 Student Code of Conduct*

Trustee Baker made a motion to approve the Consent agenda items, Policy 5.3.4/3.3.7 and Policy 5.3.2, with a second from Trustee Hicks. All approve; motion carried.

President's Report

Dr. Boyd presented the President's Report.

- a) COVID Update- Three janitorial staff have tested positive for COVID. Social distance, PPE requirements, and work from home measures are still being taken. Dr. Boyd discussed some benefits of this current situation including people moving to the area and people shopping locally more than going out of town. Enrollment is down not only at MCC but system wide. This is in large part due to not being allowed back in the prison.
- b) Bookstore Discussion- Dr. Boyd discussed the Bookstore sales. Sales are lower than Follett wants them to be. Sales have decreased over the last few years. Part of this is due to increased enrollment in high school students that are not required to purchase books from the bookstore. Follett has proposed a plan that students pay a fee for services along with paying rental fee on books. Administrative Cabinet are looking in to other options to omit or highly decrease the fee for students.
- c) Other-

New Business

- a. 2021-2022 BOT Committee List- an updated Committee list was given to the Board for the 2021-2022 year.
- b. Other

Adjourn

Trustee Hicks made a motion to adjourn the meeting at 12:53pm. Trustee Baker seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.