

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Keith Holtsclaw	Rita Earley, Vice President Instruction & CAO
Bryan Peterson	Amanda Buchanan, VP Administration
Van Phillips	Margaret Earley- Thiele, Foundation Director
Jennie Harpold	Brooke Burleson, Secretary to Board of Trustees
Members Present via Zoom	
Gwen Harris	
Steve Pitman (left meeting early)	
Charles Baker	

Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:17pm.

Pledge of Allegiance

Invocation

Chair Burleson offered the invocation.

Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Peterson made a motion to approve the agenda. Trustee Phillips seconded the motion with additions. All approved, motion carried.

Approval of Minutes

Trustee Harris made a motion to approve the June 27, 2022 minutes with a second from Trustee Holtsclaw. All approved; motion carried.

Celebrating Success

- a. Western Carolina University/MCC Graduates letter
- b. Other- The Cosmetology building is now opening and the Ribbon Cutting was held last week.

Chairman's Report

- a. September 1, 2022 MCC Cosmetology Grand Opening, 5-7pm
- b. September 5, 2022 Labor Day- no classes, college open
- c. September 10, 2022 MCC Foundation Outdoor Movie Event at ESP, 7:30pm
- d. September 15, 2022 DREAM Day at MCC Sam Center, 5:30pm
- e. September 26, 2022 MCC Board of Trustees Meeting, 12pm
- f. September 29, 2022 Dr. Boyd's 'Not Christmas, Christmas Party', 5:30pm
- g. Other

Committee Reports

- a. Personnel Committee- Dr. Boyd presented the Personnel Committee. All agenda items are included in the Consent Agenda. This includes three policy's that are being reviewed and updated by the lawyers and for the upcoming SACS accreditation.
 - i. Other
- b. Finance Committee- Dr. Boyd presented the Finance Committee report.
 - i. Presentation of 2022-2023 Budget- Dr. Boyd presented the Budget Presentation. There has been an 18% decline in Budget FTE. This decline is largely related to the prisons. The formula allocation is down \$657K overall for the year. Anspach funds are not reoccurring. There was an increase in Small Business funds. The remainder of the HEERFs funds were allocated to this year's budget. Stabilization funds are being saved for 2-23/24 and 2024/25. \$75K of performance funds are projected to be carried forward this year. Additional funds include \$1.7M in stabilization funds. Tier 1 funds of \$59K were included for the year. Labor market increases were included. Salary increases were 3.5%. Budget strategies include balancing the budget with 1% contingency, prioritize FTE growth, division budget management, and develop new strategic plan. Dr. Boyd reviewed the benefits breakdown. County funds were reviewed. Capital funds were not requested from the counties this year in respect to the county budgets being tight this year. Institutional deficits include the child care center, hotel, and EnergyXchange. There are a couple grants in process that will go toward the hotel expense.
Trustee Peterson made a motion to approve the Presentation of 2022-2023 Budget with a second from Trustee Holtsclaw. All approved; motion carried.
 - ii. Other
- c. Building and Grounds Committee
 - i. Other- Trustee Holtsclaw informed the Board that the Building & Grounds Committee information will be discussed in the President's Report. There were also two 3-1 Forms that are included on the Consent agenda.
- d. Academic Committee- Committee did not meet.
- Other-

President's Report

Dr. Boyd presented the President's Report.

- a. Construction Update-

Yancey Campus- An additional parking lot is in progress. This will add 42 parking spots to the campus.

Planetarium- Shows are regularly scheduled and going well. The bee mural is nearing completion. Currently awaiting approval from a Cannon grant to start the other buildings at the ESP.

Hotel- The third floor construction is in progress. Floors are being sanded, new showers were installed. Bathroom counters were installed and sinks and faucets are being installed now. The landscaping has started and is in progress. Occupancy has been steady for the season.

Cosmetology- The Cosmetology building is complete. There have been some issues with the water that are being addressed. A Ribbon Cutting ceremony was held August 23, 2022. A Grand Opening is scheduled for September 1, 2022.

Resource Center for Entp- Construction is in progress.

Three Peaks/YMCA- Dr. Boyd is meeting with Vanoy this week regarding the project to review plans and costs. The North entrance is under contract to work on getting temporary occupancy for the event space by next summer. Dr. Boyd has met with the county Chambers to discuss event ideas that could be held in the coliseum once temporary occupancy is achieved.

- b. Budget Update- The Budget presentation was included in the Finance Committee report.
- c. Other

Consent Agenda

- a. 3-1 Form- Coliseum North Entrance*
- b. 3-1 Form- Coliseum Handicap Entrance*
- c. Policy 3.1.2 Employment*
- d. Policy 3.3.4 Disciplinary Action, Suspension and Dismissal*
- e. Policy 3.3.5 Appointment Non-Renewals and Resignations*

Trustee Peterson made a motion to approve the Consent Agenda with a second from Trustee Phillips. All approve; motion carried.

New Business

- a. Other-

Adjourn

Trustee Peterson made a motion to adjourn at 1:20pm Trustee Holtsclaw seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.