

Members Present	Other Interested Parties Present
Johnny Riddle, Chair	Dr. John Boyd, President
Edwina Sluder	Rita Early, Vice President Economic and Workforce Development
Jennie Harpold	Amanda Buchanan, VP Administration
Keith Holtsclaw	Brooke Burleson, Secretary to Board of Trustees
Fred Stout	Margaret Earley-Thiele, Foundation Director
Gwen Harris	Cindi Renfro, Controller- left after introductions
Nancy Burleson	Emily , Marketing Assistant- left after introductions
Van Phillips	Bob Hampton

## Call to Order

Chair Riddle called the Mayland Community College Board of Trustees to order at 11:58am.

## Pledge of Allegiance

Trustee Riddle led the Pledge of Allegiance.

## Invocation

Trustee Burleson offered the Invocation.

## Ethics Reminder

Chair Riddle provided the ethics reminder. No conflicts of interest were noted.

## Approval of Agenda

***Trustee Burleson made a motion to approve the agenda with a second from Trustee Stout. All approved, motion carried.***

## Minutes

***A motion was made by Trustee Holtsclaw to accept the March 25, 2019 minutes with a second from Trustee Burleson. Motion carried.***

## Celebrating Success

- a. New Hires- Ms. Amanda Buchanan introduced the new hires.
  - i. Cindi Renfro, Controller
- b. MCC Graduation- The MCC Graduation was a success. A ticket system was introduced this year and helped with the over flow problem.
- c. MCC Early College Graduation- MCC Early College was a success. The ceremony was held on campus.

- d. Planetarium Naming- The Planetarium will be named 'The Glenn and Carol Arthur Planetarium'. The design board was presented for the Trustees to view.
- e. New Simulation Lab- The Criminal Justice Department has an active shooter simulation lab that will be great training for law enforcement.
- f. Campus Renovations- Renovations are moving along well and are ahead of schedule.
- g. Other- Over \$100K were given out in scholarships this year.
  - A special Board meeting has been scheduled for July 10 to hear a presentation from USDA regarding a grant that was awarded to MCC for the Resource Center for Entrepreneurs.
  - Dr. Boyd gave Mr. Scott Hamilton a tour of The Anspach School last week.
  - Mr. Hoilman's term on the MCC Board of Trustees has expired. Mr. Jacob Willis has been appointed as the new Trustee by the Mitchell County Commissioners.
  - A motion was made by Trustee Sluder to recognize our former Trustees: Mr. Ken Hollifield, Mr. R.L. Hoilman, and Trustee Norris with an Honorary Degree. Trustee Harpold seconded the motion, all approved, motion carried.**

## Chairman's Report

Chair Riddle updated the Board on the following upcoming events:

- a. New Trustee Introduction- Van Phillips
- b. July 4, 2019 College Closed- Independence Day
- c. July 10, 2019 Special Board Meeting- USDA Grant
- d. July 13, 2019 MCC Outdoor Movie at ESP
- e. July 17, 2019 Founder's Day, 9am at MCC Sam Center
- f. July 29, 2019 Tentative MCC Board Meeting
- g. August 1, 2019 Convocation
- h. August 5, 2019 Resume regular schedule
- i. August 26, 2019 Tentative MCC Board of Trustees Meeting
- j. Other

## Committee Reports

- a. Personnel/EWD Committee
  - i. Presidential Evaluation

**Trustee Harpold made a motion to go into Closed Session per NCGS 143-318.11.a.6, seconded by Trustee Sluder. The motion carried unanimously.** The Board went into Closed Session.

**Trustee Holtsclaw made a motion to end Closed Session per NCGS 143-318.11.a.6, seconded by Trustee Phillips. The motion carried unanimously.**

**A motion was made by Trustee Burluson to approve the President's Evaluation. The motion was seconded by Trustee Stout, motion carried unanimously.**

- b. Finance Committee
  - i. Financial Report\*

The financials were included in the packet for the Board to review.
  - ii. Write Off Request- A write off request has been reported to the Board.

**A motion was made by Trustee Harris to approve the Write Off Request with a second from Trustee Phillips. All approved, motion carried.**

- c. Building and Grounds Committee
  - i. Pinebridge Cosmetology Construction Bids- Dr. Boyd presented the low bid for Cosmetology from SimCon. The bid came in higher than expected. Four bids were submitted at the bid review.
  - ii. Other
- d. Academic Committee
  - i. Ms. Rita Earley presented the FTE Audit Report. The FTE Audit came back clean with one small note on a revised way to document information.
  - ii. Other-

## President's Report

Dr. Boyd presented the President's Report.

- a) Construction Update- Dr. Boyd gave an update on construction projects.
  - The Observatory Landscaping is on schedule to begin summer 2019.
  - The Planetarium is in design and has gained a lot of interest in the community. An Engineer has been hired to work on a septic system that will include three tanks and a drip system to the pollinator garden.
  - The Quartz Corp has reserved the ESP and Observatory to hold a meeting in September. They have requested to serve alcohol.  
***A motion was made by Trustee Burlison to allow Quartz Corp to serve alcohol at their event at the ESP. Trustee Phillips seconded the motion, all approved. Motion carried.***
  - Pinebridge Hotel- Work is currently being done on the HVAC, electrical, and water piping to repair any problems. Dr. Boyd is in conversations with Mr. Gary Jensen regarding managing the hotel. Discussion on naming the hotel 'The Blue Ridge Boutique Hotel' that highlights different features along the Blue Ridge Mountains. The hotel will have 34 rooms.
  - Pinebridge Coliseum- Design is underway on the coliseum and parking. The project continues to move forward.
  - The Welding Building design is scheduled to go out for bid in August.
  - The Taxidermy space is moving forward in design.
  - The Gwaltney Building renovations are on hold at this time so that the Early College classes are not interrupted.
  - Maintenance continues to work on the campus projects that are due for updates or have met life expectancies. Several of these projects have been completed ahead of schedule.
- b) Budget Update- Dr. Boyd discussed the Budget Update. County budgets have been approved and MCC has been given increases from Avery and Yancey Counties. MCC is looking to add armed security on campus. The increase from Avery County will help cover this cost.
- c) Other- MCC is working with a group from Avery County that is researching hemp plants and micro propagating those plants.
  - The TA Grant is coming to a close. MCC is working with NACE on the grant.

## Consent Agenda

- a. Mayland Enterprise Corporation Position- This position will oversee all of the MEC business. This includes overseeing work with the Rapid Prototype Center, Observatory, and other MEC duties.

***Trustee Holtsclaw made a motion to approve the consent agenda with a second from Trustee Stout. All approved, motion passed.***

## New Business

- a. Founders Day Selections- The Founders Day selections were submitted to Secretary Burleson.
- b. 2019-2020 FY MCC Board Meeting Schedule- The FY19/20 Board meeting schedule was given to the Board.
- c. Other- MCC is reviewing contracts with multiple marketing organizations to look at placing ads on television, magazines, and newspapers. End of year available funds will determine the advertising that is contracted.

## FYI

- a. 1A SBCCC 200.6 - "Delegation of Contractual Authority"\*
- b. 1H SBCCC 200.1 – "Allocation of Funds." \*
- c. 1H SBCCC 400.4 – "Capital Project Approval and Obtaining Capital Funds." \*
- d. 1C SBCCC 400.11 – "Leave Payouts."\*

## Adjourn

***Trustee Burleson made a motion to adjourn the meeting at 2:25pm. Trustee Sluder seconded the motion. All approved.***

*Respectfully submitted by Brooke Burleson, Secretary to the Board of Trustees.*