

Members Present	Other Interested Parties Present
	Dr. John Boyd, President
Edwina Sluder, Vice Chair	Rita Early, Vice President Academics (via conference call)
Nancy Burleson	Amanda Buchanan, Vice President, Administration
Jennie Harpold	Brooke Burleson, Secretary to Board of Trustees
Members Present via Conference Call	
Bryan Peterson	
Gwen Harris	
Johnny Riddle, Chair	
Wanda Proffitt	
Keith Holtsclaw	
Van Phillips	
Martha Hicks (joined at 10:23am)	
Todd Bailey (left meeting after Personnel Committee Report)	

Call to Order

Vice Chair Sluder called the Mayland Community College Board of Trustees to order at 10:01am.

Pledge of Allegiance

Vice Chair Sluder led the Pledge of Allegiance.

Invocation

Vice Chair Sluder offered the Invocation.

Ethics Reminder

Vice Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Burleson made a motion to approve the agenda. Trustee Peterson seconded the motion. All approved, motion carried.

Minutes

Trustee Proffitt made a motion to approve the January 27, 2020 with a second from Trustee Riddle. All approved; motion carried.

Celebrating Success

- a. Transition to Online- Dr. Boyd informed the Board that MCC has transitioned online during the COVID-19 crisis. Mrs. Rita Earley discussed how MCC has transitioned to online classes for students. Faculty are working hard to ensure students have the support needed to move forward during this time. Per state permissions, Public Safety classes are moving forward face to face and are working extra to provide support for the community.
- b. Other- The Audit came back clean.

Chairman's Report

- a. April 10, 2020 Good Friday- College Closed
- b. April 15, 2020 SEI Statements due
- c. April 27, 2020 MCC Board Retreat- Meeting is tentatively scheduled. Will discuss closer to the date if a reschedule date needs to be set or if the meeting can continue via conference call/video.
- d. Other- All spring events have been canceled at this time.

Committee Reports

- a. Personnel/EWD Committee
 - i. President's Contract- Trustee Riddle informed the Board that the Personnel Committee met, discussed and approved the President's contract to be presented to the full Board. Trustee Harpold asked about the Personnel Committee discussing concerns from the 2019 Employee Satisfaction survey. Trustee Riddle and Trustee Peterson informed the Board that the Personnel Committee did meet to discuss issues and concluded that there were no substantial issues. The Board discussed the current policy regarding complaints against the President and that they should be directed to the President. Trustee Peterson and Trustee Riddle discussed the good feedback they have heard from the community and the success Mayland has had over the past few years.
Trustee Riddle made a motion to approve the President's Contract with a second from Trustee Peterson. All approved; motion carried.
Attorney Todd Bailey left the meeting after the Personnel Committee report.
- b. Finance Committee
 - i. Financial Report- The financial report was included in the packet for review.
 - ii. County Budgets- Dr. Boyd discussed the County Budget requests. An increase of approximately \$38,000 was requested between all three counties due to increasing expenses.
A motion to approve the County Budget requests was made by Trustee Riddle with a second from Trustee Peterson. All approve; motion carried.
 - iii. Audit Report- Mrs. Amanda Buchanan discussed the Audit Report. No deficiencies were found. The audit was successful and everyone worked very hard on completing this audit.
A motion to approve the Audit was made by Trustee Bureson with a second from Trustee Proffitt. All approved; motion carried.
 - iv. Other

- c. Building and Grounds Committee
 - i. Update on Pinebridge & Hotel Tour- The Building and Grounds Committee toured the hotel and outside of the coliseum to see the progress. The Committee was pleased with the progress and happy to see the projects continuing to move forward.
 - ii. Other
- d. Academic Committee
 - i. Academic Update/COVID-19 Response- Mrs. Rita informed the Board that updates are being added daily to the website regarding COVID-19.
 - ii. The Committee met and reviewed Policy 5.4.3 and Policy 5.1.2 and approved to send to Consent Agenda.

President's Report

Dr. Boyd presented the President's Report.

- a. Construction Update- Dr. Boyd presented the Construction Update.
 - Hotel- One room is in process of being renovated to use as a model. The floors have been refinished and look great.
 - Coliseum- Cosmetology is still under construction. The parking lot continues to move forward as weather permits. Fund raising is still ongoing for various projects within the coliseum.
 - ESP- The Conference has been named by Paul and Susie O'Connell and is under construction for renovations. Construction on the Planetarium is pending drier weather conditions for digging.
 - Welding Building- Construction has not started at this time.
- b. MCC's Response to COVID-19- has been discussed throughout the meeting.
- c. Policy 3.2.19 State of Emergency Leave- This policy was sent from the college attorney. This policy allows the college to approve emergency leave as needed with the current COVID-19 situation.
A motion to approve Policy 3.2.19 was made by Trustee Proffitt with a second from Trustee Burlison. All approved; motion carried.
- d. Graduation 2020- A reschedule date for August has been discussed but no confirmed date has been set at this time.
- e. Other- It is expected that the Governor will institute a Shelter in Place rule very soon. MCC is working on letters for essential employees to be able to come to campus as needed if this rule is set. Most employees have transitioned to working from home. Few employees continue to come onsite. Those employees will start working primarily from home and only come in when necessary beginning next week. Dr. Boyd is holding "All College" meeting updates weekly via conference call. These meeting are recorded and sent out to all faculty and staff. These meeting recording will be sent to the Trustees as well. It is the Administrations intent to keep faculty and staff paid as much as possible through the COVID-19 time.

Consent Agenda

- a. Policy 5.4.3 - Student Records
- b. Policy 5.1.2- Acceptance of Transfer Students/Credit
- c. Policy 2.1.10- Communicable Disease-Bloodborne Pathogens

A motion to approve the Consent Agenda was made by Trustee Harris with a second from Trustee Burleson. All approved; motion carried.

New Business

- a. SEI Statements- Secretary Burleson reminded the Board that SEI Forms are due 4/15/2020.
- b. Other- If Trustees with iPads or tablets would like to install Zoom on their device they can reach out to Secretary Burleson for assistance.
Mr. Van Phillips has been submitted for reappointment.
Mr. Fred Stout has resigned from the Board and Dr. Charles Baker has been submitted for appointment to fulfil the rest of Mr. Stout's term.

Adjourn

Trustee Burleson made a motion to adjourn the meeting at 11:01am. Trustee Proffitt seconded the motion. All approved.

Respectfully submitted by Brooke Burleson, Secretary to the Board of Trustees.