

Members Present	Other Interested Parties Present
Johnny Riddle, Chair	Dr. John Boyd, President
Edwina Sluder	Rita Early, Vice President Economic and Workforce Development
Jennie Harpold	Amanda Buchanan, MCC Controller
Keith Holtsclaw	Brooke Burleson, Secretary to Board of Trustees
Fred Stout	Margaret Earley-Thiele, Foundation Director
Gwen Harris	Tommy Ledford, IT Director
Nancy Burleson	
Bryan Peterson	
Lynn Hilbert, SGA Rep.	

Call to Order

Chair Riddle called the Mayland Community College Board of Trustees to order at 12:05pm.

Pledge of Allegiance

Trustee Riddle led the Pledge of Allegiance.

Invocation

Trustee Sluder offered the Invocation.

Ethics Reminder

Chair Riddle provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Holtsclaw made a motion to approve the agenda with a second from Trustee Sluder. All approved, motion carried.

Minutes

A motion was made by Trustee Peterson to accept the November 26, 2018 minutes with a second from Trustee Burleson. Motion carried.

Celebrating Success

- a. Christmas Socials- Dr. Boyd discussed the Christmas socials. Both socials had good attendance and everyone that attended had a great time.

Chairman's Report

Chair Riddle updated the Board on the following upcoming events:

- a. February 25, 2019 Tentative MCC Board Meeting Conference Call
- b. March 25, 2019 MCC Board Meeting
- c. Other- Chairman Riddle discussed his visit to the Observatory. He and his wife attended a Community Viewing night and had a very enjoyable experience. He encouraged other trustees to visit.

Committee Reports

- a. Personnel/EWD Committee
 - i. Committee did not meet.
- b. Finance Committee
 - i. Financial Report*

The financials were included in the packet for the Board to review. Ms. Amanda Buchanan gave the monthly financial update. The total State year to date budget is at 42.60%. Total County year to date budget is at 59.22%. This is average from previous year and is about half of the yearly budget for the first half of the year. The reversion amount for MCC is \$58,824 and will be reflected on the next budget summary.
 - ii. Other
- c. Building and Grounds Committee
 - i. Committee did not meet.
- d. Academic Committee
 - i. Ms. Rita Earley presented the Fall Enrollment update. In Curriculum, enrollment was down but FTE's remain flat. The retention rate is 69% which is very good and up from previous years. Continuing Education enrollment is down 30 FTE. This drop is due to declining enrollments in the prison programs. The local medium security prison has seen an increase in maximum security prisoners that also have other issues including drug addictions and mental health issues. This concern has been anticipated and MCC is working in other area to make up for the loss.
 - ii. Other

IT Update

- a. Mr. Tommy Ledford presented an IT Update on Amazon. The NC System Office has asked that MCC be the first community college to try out Amazon Computer Cloud Services. Amazon was the first company to start cloud computing. Mr. Ledford explained the difference between the current computing process versus cloud computing. Cloud computing is a pay as you go system. The System Office is a good partner for this project because they have the manpower to research all cloud computing services well as well as ensuring that the cloud computing system meets all the NC state requirements. A separate project that the System Office is working on with MCC is visiting to sit down with various departments to look at efficiency and processes. Mr. Jim Parker, NC Community College System CIO, joined the meeting via video

conference. Mr. Parker emphasized that his goal is to serve the rural community colleges. He discussed MCC testing out the Amazon cloud computing system. The System Office has researched several cloud computing systems and found that Amazon looks to be the best option based off their experience and what they can offer. Mr. Parker also spoke very highly of MCC's IT Department.

President's Report

Dr. Boyd presented the President's Report.

- a) Construction Update- Dr. Boyd gave an update on construction projects. Dr. Boyd handed out the 2019 Facility Master Plan.
 - Pinebridge- The plans for the cosmetology area of Pinebridge is at the state for review. Currently, completion is still scheduled for December 2019. The sprinklers have been tested and plans for parking and water control are in process. The electrical will be ready to go out to bid soon.
 - Pinebridge Hotel- The architects are working on getting the information to start the CAD drawings for the hotel. The HVAC system is under review and plan to move to natural gas are being discussed.
 - ESP landscaping- Dr. Boyd gave the Board a copy of the landscape plan. Currently the landscape plan is out to bid and a local contractor is working on quoting the concrete work that includes 8 telescope pads and a rock walkway. Landscaping for the Observatory will be funded by private dollars.
 - ESP Planetarium- The Planetarium is in design. This will be a 60-63 seat planetarium with a night show option.
 - Welding Building- The Welding Building is out for final review. Construction is set to begin as soon as classes are out for summer.
 - Criminal Justice Building- The roof has been replaced on the Criminal Justice Building to match the Crafts building.
 - Gwaltney Hall- The floors on the ground floor of Gwaltney Hall have been changed to polished concrete. Painting the hall will be the next step in the renovation process.
 - Yancey Campus Parking- Civil Design Concepts has submitted a plan for additional parking at the YLC. This plan shows an estimated cost of \$177K.
- b) Other- Dr. Boyd briefly discussed grants. MCC will resubmit for the Power Grant. MCC is planning to submit for the ARC grant. The EDA is funding a feasibility study for Pinebridge. MCC plans to submit a grant for the Welding Building.

SGA Report

The SGA Representative, Lynn Hilbert, gave the SGA Report. SGA is currently working on planning Spring Fling. Spring Fling is scheduled on April 16, 2019 and the theme will be a circus theme.

New Business

- a. SEI Statements- Secretary Brooke Burleson informed the Board that SEI statements will be due in April and that the Ethics Commission has a new online process for completing SEI statements. More information on the new process will be shared as soon as it is available.
- b. Other

FYI

- a. Ralph Hise – Unpaid Leave
- b. Approval to Participate in Federal Student Financial Aid Programs
- c. Initiation of Rulemaking Process to Adopt 1B SBCCC 200.3 - "Establishing Multi-Campus Centers"
- d. 2019 MCC Board & Committee Meeting Schedule

Adjourn

Trustee Harris made a motion to adjourn the meeting at 1:35pm. Trustee Peterson seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.