

Members Present via Zoom	Other Interested Parties Present
Charles Baker	Dr. John Boyd, President
Keith Holtsclaw	Rita Earley, Vice President Instruction & CAO
Jennie Harpold	Amanda Buchanan, VP Administration
Gwen Harris	Brooke Burleson, Secretary to Board of Trustees
Steve Pitman	
Nancy Burleson	
Martha Hicks	
Wanda Proffitt	
Members Present in Person	
Edwina Sluder, Chair	

Call to Order

Chair Sluder called the Mayland Community College Board of Trustees to order at 12:02pm.

Invocation

Chair Sluder offered the invocation.

Ethics Reminder

Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Hicks made a motion to approve the agenda. Trustee Burleson seconded the motion with additions. All approved, motion carried.

Approval of Minutes

Trustee Holtsclaw made a motion to approve the November 30, 2020 minutes with a second from Trustee Burleson. All approved; motion carried.

Celebrating Success

- a. Other- Chair Sluder emphasized the progress that has been made on all of the construction projects.

Chairman's Report

- a. February 22, 2021 Tentative MCC Board Meeting Conference Call
- b. March 3-5, 2021 MCC Spring Break (college open/staff working)
- c. March 29, 2021 MCC Board Meeting
- d. Other

Committee Reports

- a. Personnel Committee
 - i. Committee did not meet

- b. Finance Committee

Financial Report- The monthly financials were included in the packet for review. Mrs. Amanda gave a brief financial update. 43% of the state budget has been spent for the year and slightly over half of the county budget has been spent for the year. Spending is tracking in line with previous years. MCC received the longevity funds last week.

 - i. Other

- c. Building and Grounds Committee
 - i. Update on Pinebridge & Hotel Tour- Trustee Holtsclaw updated the Board on the tours of Three Peaks and the hotel. Board members that were able to attend was very excited about the progress of the construction.
 - ii. Other

- d. Academic Committee
 - i. Committee did not meet

President's Report

Dr. Boyd presented the President's Report.

- a) Construction Update-

Hotel- Construction is in progress.
Cosmetology- Construction is nearing completion.
Observatory Landscaping- Construction is near completion.
Planetarium- Construction is in progress.

- b) Hotel Update- Construction is in progress with a goal for a soft opening May 2021.

- c) Other- Dr. Boyd discussed possible employee bonuses for the year. There are specific criteria for employees to receive the bonus. An amount of \$1,000 for eligible employees is being discussed. This bonus would be given in February and as a second check. The Board was in favor of a bonus to employees as long as finances are stable. Furloughed employees would not be considered for this bonus.
A motion was made by Trustee Baker to approve employee bonuses this year with a second from Trustee Hicks. All approved; motion carried.
Budget Update- FTEs and enrollment are down for the year. This decrease will affect the budget for the next couple years. Inability to start work again in the prisons have a major impact on increasing FTE and enrollment in the upcoming years. CARES Funds are available and Administration is exploring use of those funds that meet the criteria for use. Decrease in county population is also a factor that is affecting enrollment.

Dr. Boyd is exploring inviting the Speaker of the House to tour Three Peaks and the hotel. Dr. Boyd will give a more detailed budget report at the February meeting.

Mrs. Rita Earley participated on a phone call this morning with the prison system. Work is being done to restart work in the prisons but at this time there are no plans to start back.

New Business

- a. SEI Statements- due April 15, 2021
- b. 2021 NCACCT Law /Legislative Seminar, Raleigh, April 21-23, 2021
- c. Other

Adjourn

Trustee Hicks made a motion to adjourn the meeting at 12:43pm. Trustee Burlison seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.