

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Keith Holtsclaw	Rita Earley, Vice President Instruction & CAO
Bryan Peterson	Amanda Buchanan, VP Administration
Edwina Sluder	Brooke Burleson, Secretary to Board of Trustees
Gwen Harris	
Members Present via Zoom	
Steve Pitman	
Charles Baker	
Van Phillips	
Jennie Harpold	

Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:04pm.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Invocation

Trustee Sluder offered the invocation.

Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

Trustee Holtsclaw made a motion to approve the agenda. Trustee Peterson seconded the motion. All approved, motion carried.

Approval of Minutes

Trustee Peterson made a motion to approve the August 29, 2022 minutes with a second from Trustee Holtsclaw. All approved; motion carried.

Celebrating Success

- a. Ingles Open Road segment
- b. Approval of SACSCOC modified reaffirmation
- c. Approval of NJCAA
- d. Hotel 3rd floor open
- e. Other- Dr. Boyd stated that the 'Not Christmas, Christmas Party' was a success.

Chairman's Report

- a. October 24-25, 2022 MCC Fall Break No Class/College Open
- b. October 27, 2022 MCC Spooktacular
- c. November 11, 2021- Veteran's Day Observed, No Classes/College Open
- d. November 22 – December 5, 2022 Dr. Boyd Vacation
- e. November 23, 2022 Thanksgiving Break, Close at 12pm
November 24-25, 2022 Thanksgiving Break, College Closed
- f. December 19 – 30, 2022 Holiday Break, College Closed
- g. January 2, 2023 New Year's Eve Observed, College Closed
- h. Other

Committee Reports

- i. Personnel Committee- Committee did not meet.
 - ii. Other
- b. Finance Committee- The Committee did not meet this month. Dr. Boyd presented the Finance Committee report.
- i. Financial Report- The monthly financials were included in the packet for review.
 - ii. 2-1 Forms- The 2-1 forms for Mitchell, Avery, and Yancey county were included in the packet for review.
Trustee Sluder made a motion to approve the 2-1 Forms for Mitchell, Avery, and Yancey County with a second from Trustee Phillips. All approve; motion carried.
 - iii. Other
- c. Building and Grounds Committee- The Committee did not meet this month.
- i. Other-
- d. Academic Committee- Committee did not meet.
- i. 2023-2024 Academic Calendar. The 2023-2024 MCC Academic Calendar was included in the packet for review.
Trustee Harris made a motion to approve the 2023-2024 Academic Calendar with a second from Trustee Peterson. All approve; motion carried.
 - ii. Policy Updates- Mrs. Earley reviewed the revisions from each policy with the Board.
 - a) Policy 5.2.2 Withdrawal from Courses
 - b) Policy 5.4.5 Service Animals
 - c) Policy 6.1.1 Tuition and Fees
 - d) Policy 5.2.5 Grade Appeal**Trustee Harris made a motion to approve the revisions to Policy 5.2.2, Policy 5.4.5, Policy 6.1.1, and Policy 5.2.5 with a second from Trustee Peterson. All approved; motion carried.**
 - iii. Culinary Program Approval- MCC is planning to begin Culinary in fall 2023. The program will start on the MCC Main Campus and then move to Three Peaks when the space is finished.
Trustee Pitman made a motion to approve the Culinary Program with a second from Trustee Sluder. All approved; motion carried.

- iv. Other-

President's Report

Dr. Boyd presented the President's Report.

- a. Construction Update-

Yancey Campus Parking Lot- An additional parking lot is in progress and ready to pave.

ESP-Child Discovery Center- The outsides are ready for renovation.

Hotel- The third-floor construction is complete with the exception of a few remaining repairs in room 305. The landscaping has started and is in progress. Concrete is schedule to be poured for the first wall this coming Friday. The design for the kitchen is almost complete. Hotel financials are break even at this point.

Cosmetology- The Cosmetology building is currently closed due to issues with the heat system. The company that installed the system is waiting to get replacement parts for the system.

Resource Center for Entp- Construction progress continues.

Three Peaks/YMCA- Demolition will begin starting at the north end first then move to the south end.

Cost projections came in at \$9.5M with an additional \$1.5M for the outside wall. MCC is working with the YMCA on revising the plan to reduce some cost. Tentative completion date for the project is May 2024.

Facility Master Plan- The plan has been submitted to the System Office. If the System does not approve funding for this plan then County funds will have to be used. Currently, there are not enough county funds to pay for the plan.

- b. Budget Update- The budget was balanced last week and is very tight. Admin is working with the budget and discussing some downsizing that is unavoidable. There will be some savings from employees that retire. Nursing has had decreased enrollment. There are three new programs that MCC staff are working on to help increase student enrollment.
- c. Other- MCC hosted an event at the Planetarium for donors and friends of the college which was received very well with a lot of excitement from the attendees.
The walking bridge is still in discussions for renovations. The bridge is a huge asset for connecting the hotel and downtown.

New Business

- a. Other- Dr. Boyd will be away when the next Board meeting is scheduled. The Board agreed to push the meeting back to December 12, 2022.

Adjourn

Trustee Sluder made a motion to adjourn at 1:07pm Trustee Phillips seconded the motion. All approved.

Respectfully submitted by Brooke Burluson, Secretary to the Board of Trustees.