

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Henry Street	Rita Early, Vice President Economic and Workforce Development
Gwen Harris	Margaret Earley-Thiele, Foundation Director
Edwina Sluder	Beth Morris, Director of Marketing
Sam Ray, Jr.	Amanda Buchanan, Controller (left meeting after New Hire introductions)
Bryan Peterson	Jamie Vickers, Accounts Payable (left meeting after New Hire introductions)
Ken Hollifield	
Jennie Harpold	
Johnny Riddle	Brooke Burleson, Secretary to Board of Trustees

## Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:13pm.

## Pledge of Allegiance

Trustee Hollifield led the Pledge of Allegiance.

## Invocation

Trustee Hollifield offered the Invocation.

## Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

## Approval of Agenda

*A motion to approve the agenda was made by Trustee Hollifield, seconded by Trustee Riddle. Motion carried unanimously.*

## Minutes

*A motion was made by Trustee Peterson to accept the February 13, 2017 minutes with a second from Trustee Harris. Motion carried.*

## Celebrating Success

- a) New Hires – Amanda Buchanan introduced Jamie Vickers, the new Accounts Payable employee. Dr. Boyd informed the Board that Mr. Tim Greene has been hired as the new VP, Administration. Mr. Greene will start on May 1, 2017.

## Chairman's Report

Chair Burleson updated the Board on the following issues:

- a) SEI Statements - Required Statements of Economic Interest must be filed no later than April 15th. The NC Ethics Commission may assess a \$250 civil penalty for late or non-filing.
- b) March 29-31, 2017 NCACCT Law & Legislative Seminar
- c) April 4, 2017 DREAM Day
- d) April 10, 2017 MCC Board of Trustees Retreat
- e) April 14, 2017 MCC Closed, Good Friday
- f) April 15, 2017 SEI Statements Due
- g) May 5, 2017 Anspach Advanced Manufacturing School Graduation
- h) May 25, 2017 Observatory Grand Opening
- i) May 13, 2017 Graduation

## Committee Reports

- a) Personnel Committee  
**Trustee Hollifield made a motion to go into Closed Session per NCGS 143-318.11.a.6, seconded by Trustee Riddle. The motion carried unanimously.** The Board went into Closed Session.  
**Trustee Hollifield made a motion to end Closed Session, seconded by Trustee Riddle. The motion carried unanimously. A motion was made by Trustee Riddle to approve the President's contract as written. The motion was seconded by Trustee Hollifield, motion carried unanimously.**
- b) Finance Committee  
The Board reviewed the budget summary.
- c) Building and Grounds Committee  
The Building and Grounds Committee did not meet.
- d) Academic Committee  
Mrs. Harris informed the Board that the Committee met via conference call to discuss the Admissions Policy. The Committee approved the revised policy and recommended it added to the Consent Agenda.

## Consent Agenda

The following items were listed on the Consent Agenda for approval:

- a) 1.012 Admissions Policy

**Trustee Riddle made a motion to approve all Consent Agenda items with a second from Trustee Hollifield. All approved, motion carried.**

## President's Report

Dr. Boyd presented the President's Report.

- a) Observatory Update- The floor and walls have been constructed. A grant has been submitted that would help cover part of the cost of the Planetarium. Dr. Boyd informed the Board that the team is discussing changing the name of the Energy Xchange. A possible name is The Mayland Earth to Sky Park. The new park will offer new programs that will include Micro propagation and Hydroponics.

- b) Construction Update- Quotes are being collected for the Yancey roof.
  - Bids will be requested for the Crafts and Construction Trade building and first floor Phillips Building renovation.
  - The study rooms on the second floor Gwaltney Building have been completed.
  - A new maintenance work order system has been implemented.
- c) Legislative Update- Dr. Boyd visited with the local legislators last week to discuss removing the UL inspection requirement and equalizing FTE hours for Continuing Education and Curriculum.
- d) Other- Dr. Boyd informed the Board that he will be talking with the local Legislation again to propose the Yancey Campus be a designated campus. Preliminary discussions with legislators have been favorable.

The State Board is proposing new changes to be discussed at the upcoming Law/Legislative Conference. Changes include: Boards to meet monthly, term limits for Board members, and the State Board assuming some of the Boards responsibilities.

## **New Business**

- Trustee Sluder gave an update on Foundation Board member Ms. Martha Guy. Ms. Guy has been in the hospital and will be moving to a rehab facility today.
- The MCC Board retreat will be April 10, 2017 at 12pm in the MCC Owens Board Room.

## **SGA Report**

No report was given.

## **Adjourn**

***Trustee Hollifield made a motion to adjourn the meeting at 12:56pm. Trustee Peterson seconded the motion. All approved.***

*Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.*