

How To Log In To LEO

USER ID AND PASSWORD INFORMATION

LEO User ID = first initial + lastname + last 4 digits of Student ID

Example: Student name: John Paul Hemingway
Student ID: 0871999
LEO User ID: **jhemingway1999**

If you need assistance determining your LEO User ID, please click the following link: <http://tinyurl.com/helpLEOuserID>

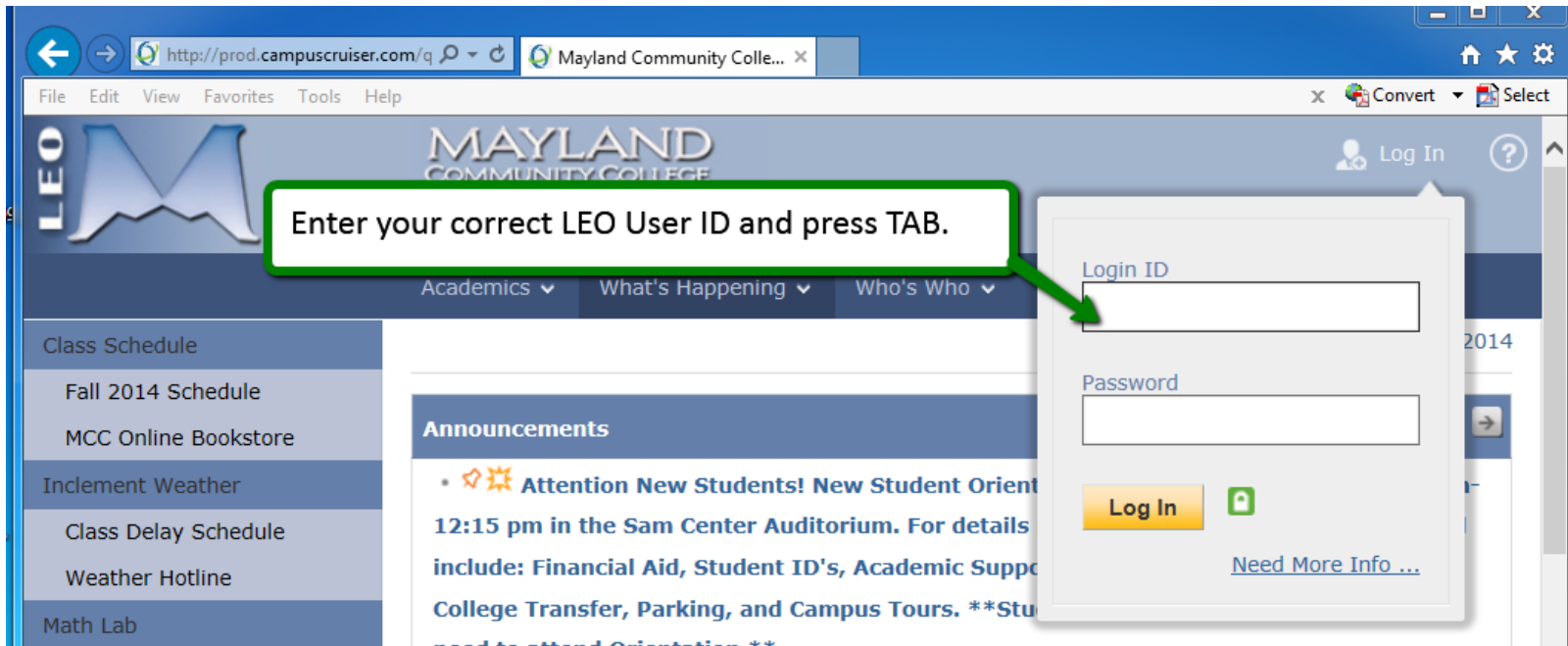
Email Address = LEO User ID + domain name

Example: **jhemingway1999@students.mayland.edu**

Initial Password = first 2 letters of lastname + birthdate *(First letter must be capitalized and birthdate is formatted mmddyy.)*

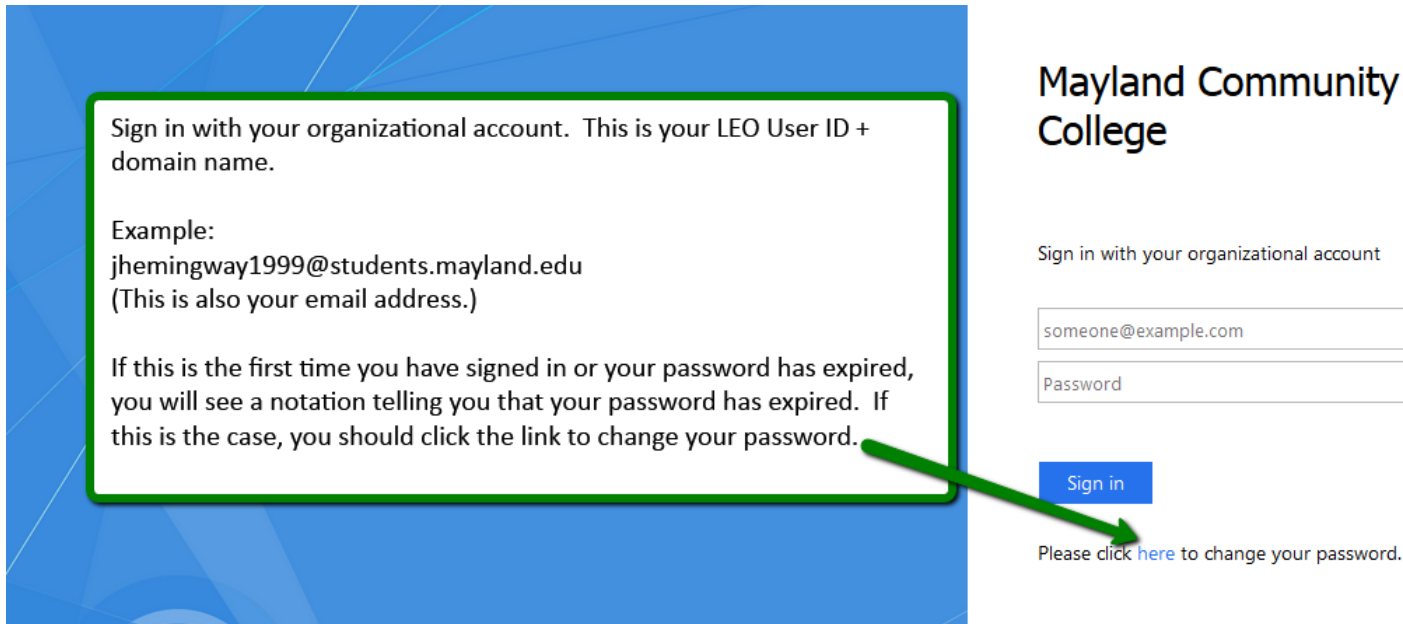
Example: Student name: John Paul Hemingway
Birthdate: 07-23-1989
LEO Password: **He072389**

Enter your correct LEO User ID and press TAB



The screenshot shows the Mayland Community College website with a login form overlay. The form has two input fields: "Login ID" and "Password". A yellow "Log In" button is below the fields, along with a "Need More Info ..." link. A green callout box with a white background and black border contains the text "Enter your correct LEO User ID and press TAB." with a green arrow pointing to the "Login ID" field. The website header includes the LEO logo, the college name, and navigation menus for Academics, What's Happening, and Who's Who. A sidebar on the left lists various services like Class Schedule, Bookstore, and Weather. An "Announcements" section is visible in the main content area.

You will be redirected to the following Log In site:



The screenshot shows the Mayland Community College Log In site. The page has a blue header with the college name. Below the header, there is a sign-in form with two input fields: "someone@example.com" and "Password". A blue "Sign in" button is below the fields. A green callout box with a white background and black border contains the following text: "Sign in with your organizational account. This is your LEO User ID + domain name. Example: jhemingway1999@students.mayland.edu (This is also your email address.) If this is the first time you have signed in or your password has expired, you will see a notation telling you that your password has expired. If this is the case, you should click the link to change your password." A green arrow points from the callout box to a blue link labeled "here" in the text "Please click here to change your password." below the sign-in button.