

Members Present in Person	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Fred Stout	Rita Early, Vice President Economic and Workforce Development
R.L Hoilman	Tim Greene, Vice President Administration
	Brooke Burleson, Secretary to Board of Trustees
Members Present via Conference Call	
Edwina Sluder	
Johnny Riddle	
Martha Hicks	
Jennie Harpold	
Julia Norris	
Gwen Harris	
Henry Street	

## Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:00pm.

## 3-1 Forms

Dr. Boyd presented the following 3-1 Forms:

- a) Early College – The Early College needs a partial roof replacement. MCC requested county funding to assist with the cost but county funds were not approved.
- b) Gwaltney Hall First Floor- Renovations will be done in phases and are focused on making the area more student friendly.
- c) Gwaltney Library- The carpet needs to be replaced in the library.
- d) Vocational Building Second Floor- A chair lift system is being considered to gain handicap access. The lift system would be installed in the open glass area in the current Cosmetology area.
- e) Pinebridge Coliseum- A cost estimate evaluation is needed for the open event space.
- f) Yancey Learning Center Roof- The project has been completed. The price on the form reflects the actual cost of the project.

***A motion to approve all above listed 3-1 Forms was made by Trustee Hoilman with a second by Trustee Norris. All approved, motion carried.***

## Board Meeting Calendar

The Board reviewed the Board meeting calendar for 2017-2018.

## Committee Structure

- a) The Board reviewed the Committee structure for 2017-2018.

## Salary Increases

Dr. Boyd presented the Salary Increases. The state budget gave a set amount to community colleges for salaries with flexibility on how the funds were distributed. The Administrative Cabinet developed a salary plan with these funds. The plan included adjusting regular part time salaries to fit within the current salary schedule. The plan included retention adjustments. The plan included time and grade adjustments. The plan included a 2% increase across the board. Full time employees will see a retroactive adjustment starting 7/1/17 and part time employees adjusted salaries will begin 9/1/17. Mayland's budget was cut approximately \$200K for the year. Administrative Cabinet is discussing moving the HR Assistant position to annual part time (30 hours plus benefits). Dr. Boyd discussed increases in benefits such as healthcare and retirement that the college absorbed the cost. The Board expressed approval on the salary plan discussed.

## Other

Dr. Boyd gave a brief update on the Construction progress. A final punch list is being completed on the Vocation Building. The Crafts and Construction Trades Building is waiting for electrical work to be completed. The Science Lab is due to be completed at the end of September. The architect has been selected for the Welding Building project.

Dr. Boyd is in discussions with Gary Jensen regarding a low cost lease agreement for Pinebridge Hotel. Mr. Jensen would like to convert the hotel into a boutique hotel. Mr. Jensen has expressed that he is willing to invest his personal money into the project. Dr. Boyd explained that there are also grant possibilities to assist in the funding of this project.

Dr. Boyd informed the Board that Mayland is considering developing a non-profit service corporation that would manage events and reservations for college entities. Dr. Boyd is scheduled to meet with the Vice Chair from the Service Corp. at Charlotte Community College to discuss their structure. This program would shift profits back to the Foundation at the end of the year as unrestricted funds.

Dr. Boyd informed the Board that Mayland was ranked #9 best Community College in the nation by Smart Asset.

## Adjourn

*Trustee Hoilman made a motion to adjourn the meeting at 12:39pm. All approved.*

*Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.*