

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Fred Stout	Rita Early, Vice President Economic and Workforce Development
Bryan Peterson	Tim Greene, Vice President Administration
Julia Norris	Brooke Burleson, Secretary to Board of Trustees
Edwina Sluder	Beth Morris, Director of Marketing
Johnny Riddle	
Gwen Harris	
Jennie Harpold	
R.L Hoilman (left early)	

Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:02pm.

Pledge of Allegiance

Trustee Hoilman led the Pledge of Allegiance.

Invocation

Trustee Riddle offered the Invocation.

Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

A motion to approve the agenda was made by Trustee Peterson, seconded by Trustee Hoilman. Motion carried unanimously.

Minutes

A motion was made by Trustee Harris to accept the March 26, 2018 and April 30, 2018 with a second from Trustee Sluder. All approved, motion carried.

Celebrating Success

- a. DREAM Day – Dr. Boyd reported that DREAM Day was a great event pairing donors with scholarship recipients.
- b. ScieNCe Festival – The ScieNCe Festival was great. There were a lot of attendees and the overall report was very positive.
- c. MCC Plant Swap – The Plant Swap was a successful event that brought a lot of new people to the MCC campus.

- d. Graduation – Graduation went very well. The event was located at Bethel Missionary Baptist Church which had better parking and offered over flow seating with live streaming of the ceremony..
- e. Other- MCC Murder Mystery event – The Murder Mystery event was a great success. Mountain Heritage High School performed the play and Avery High School prepared and served the food.
Dr. Boyd and other MCC staff have attended the high school awards nights.
Trustee Burleson mentioned the Nurse Pinning Ceremony success.
Continuing Education hosted a job fair for Altec and industry which was a great success resulting 18 hires at Altec.

Chairman's Report

Chair Burleson updated the Board on the following upcoming events:

- a. June 18, 2018 Board of Trustees Meeting
- b. July 4, 2018- College Closed- Independence Day
- c. July 18, 2018 Founder's Day
- d. August 1, 2018- Convocation
- e. Other

Committee Reports

- a) Personnel Committee
 - i. Presidential Evaluation

Trustee Norris made a motion to go into Closed Session per NCGS 143-318.11.a.6, seconded by Trustee Riddle. The motion carried unanimously. The Board went into Closed Session.

Trustee Riddle made a motion to end Closed Session per NCGS 143-318.11.a.6, seconded by Trustee Peterson. The motion carried unanimously.

A motion was made by Trustee Sluder to approve the President's Evaluation. The motion was seconded by Trustee Peterson, motion carried unanimously.

- b) Finance Committee
 - i. The Finance Committee met to review Section 6&7 policies. Policies were approved by the Committee and added to the Consent Agenda.
- c) Building and Grounds Committee
 - i. The Building and Grounds Committee met by phone to review Section 2 policies. Section 2 policies were approved by the Committee and added to Consent Agenda.
 - ii. Construction Update – Dr. Boyd gave the Construction Update for summer projects. Work will begin in the Phillips Building to work on two classrooms. There will be three classrooms in the Gwaltney Building that will be renovated. Renovations are scheduled at the Avery Campus including offices, classrooms, and floors in halls and entrance. The BLET/Horticulture building will get a new roof and be painted to match the other buildings at the upper campus.
A meeting to discuss the Pinebridge hotel was hosted by MCC earlier in the month. Mr. Jensen is still interested in moving forward with a possible boutique hotel. MCC is planning to move forward to assist in getting the project started.

MCC has a grant submitted to assist with Pinebridge Coliseum. Dr. Boyd has met with contractors regarding work on the roof.
Work on the roof at the Early College is in progress.
MCC Administration is also looking at a keyless security system and other options on the front window at the Avery and Yancey campus.
A new custodial contract has been put out for bid. Currently there are 8 bids submitted.

- d) Academic Committee
- i. The Academic Committee met to discuss Section 4 policies. The Section 4 policies were approved added to the consent agenda by the Committee.
 - ii. Masonry Program- Dr. Boyd explained that SACS requires a Board approval for the Masonry Program
A motion was made by Trustee Harris to approve the Masonry Program. Trustee Sluder seconded the motion. All approve, motion carried.

President's Report

Dr. Boyd presented the President's Report.

- a) Budget Update – Dr. Boyd received the proposed budget last night. He reviewed the highlights from the proposed budget. Non-reoccurring funds for AAMS have been included in the budget. Retirement rates were increased slightly. Five days of bonus leave were included. A 2% salary increase is included in the budget that will be distributed across the board. A minimum salary requirement was noted in the budget that will effect a couple MCC employees. Ms. Rita Earley explained the WIOA funding and how it is used for Basic Skills. This new rule should not affect MCC. Funds have been included in the budget for the credentialing program.
- b) Reorganization- Dr. Boyd explained that the reorganization at MCC is moving forward. This will help bridge the gap between Continuing Education and Curriculum. The AVP position has been posted internal. Ms. Rita Earley will be Vice President over Curriculum and Continuing Education with an AVP to assist. Student Services will move under Dr. Boyd.
- c) Current Budget- Budgets are getting wrapped up for the year. MCC will send the specified amount back to the state in order to get the performance funds back. The website services will be contracted out. The Marketing contract will be assumed by 25th Hour. Ms. Beth Morris will continue to perform Marketing services for Curriculum, the Foundation, and community reports.

Consent Agenda

Policies Section 2 – Administrative
Policies Section 3 – Human Resources
Policies Section 4 – Instructional
Policies Section 6 – Business Services
Policies Section 7 - Information Technology

A motion was made by Trustee Peterson to approve the above policies on the Consent Agenda with a second from Trustee Norris. All approved, motion carried.

Founder's Day

Secretary Burleson gave out the nomination forms for Founder's Day. Deadline for nominations is June 12, 2018.

Adjourn

Trustee Riddle made a motion to adjourn the meeting at 1:19pm. Trustee Norris seconded the motion. All approved.

Respectfully submitted by Brooke Burleson, Secretary to the Board of Trustees.