

Members Present	Other Interested Parties Present
Nancy Burleson, Chair	Dr. John Boyd, President
Fred Stout	Rita Early, Vice President Economic and Workforce Development
R.L Hoilman	Tim Greene, Vice President Administration
Ken Hollifield	Brooke Burleson, Secretary to Board of Trustees
Edwina Sluder	Campbell Barnes, SGA President
Johnny Riddle	Margaret Earley-Thiele, Foundation Director
Henry Street	Beth Morris, Marketing Director
Jennie Harpold	
Bryan Peterson	
Gwen Harris	

Call to Order

Chair Burleson called the Mayland Community College Board of Trustees to order at 12:03pm.

Pledge of Allegiance

Trustee Hollifield led the Pledge of Allegiance.

Invocation

Trustee Burleson offered the Invocation.

Ethics Reminder

Chair Burleson provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

A motion to approve the agenda was made by Trustee Hollifield, seconded by Trustee Riddle. Motion carried unanimously.

Minutes

A motion was made by Trustee Riddle to accept the November 27, 2017 with a second from Trustee Hoilman. All approved, motion carried.

Celebrating Success

- a) Christmas Socials- Dr. Boyd reported the attendance at both the government and Trustee/Foundation Christmas socials. Both events were a great success and enjoyed by all.
- b) Other- The Gateways books are in. There will be a reception for March 14, 2018 to unveil the Gateways books.

Chairman's Report

Chair Burleson updated the Board on the following upcoming events:

- a) MCC 26, 2018 MCC Board of Trustees meeting
- b) MCC Executive Committee- The Committee will be comprised of the past Chair, incoming Chair and present Chair. Currently that would include Trustees Norris, Burleson, and Sluder.

Committee Reports

No Committees met prior to the full board meeting.

- a) Personnel Committee
- b) Finance Committee
The finance report was included in the packets for review.
- c) Building and Grounds Committee
 - i. Construction Update- Dr. Boyd gave the Construction update.
 - The HVAC Phillips will be closed out soon.
 - The Science Labs are complete and will be closed out soon.
 - The Library has new carpet.
 - The Crafts and Construction Trades Building is complete.
 - A landscape architect has been hired for Earth to Sky Park
 - Working with architect on Phase One of Pinebridge. The current architect feels that the previous architect grossly underestimated the cost of the project. MCC is currently working on grant opportunities to help fund the project.
 - Moving forward on replacing the roof at the Pinebridge hotel.
 - Dr. Boyd gave out a list of construction projects that include life cycles of renovations. Dr. Boyd reviewed the current projects, completed projects, and upcoming projects.
 - ii. 3-1 Yancey Roof- Close Out
A motion to approve the 3-1 Form-Yancey roof was made by Trustee Peterson with a second from Trustee Hollifield. Motion carried and motion approved.
- d) Academic Committee

President's Report

Dr. Boyd presented the President's Report.

- a) Mayland Enterprise Corporation (MEC)- Dr. Boyd discussed the process of finalizing the Mayland Enterprise Corporation. The MEC Board will consist of the current MCC Board Chair, previous MCC Board Chair, and the MCC Vice Chair. The Corporation will be a stand-alone 501(c)3, non-profit property management corporation with the intent to make a profit that will be transferred to the Foundation at the end of each year.
A motion to approve filing Mayland Enterprise Corporation documents to set up the the corporation was made by Trustee Stout with a second from Trustee Hollifield. All approved, motion carried.
- b) Policy Approval Process & Committee Meeting Schedule- The attorneys have returned the re-written policies. Committees will meet to review coresponding policies beginning in

March. Mr. Tim Greene will lead the Finance Committee policies, Ms. Rita Earley will lead the Personnel/EWD policies, and Dr. Boyd will lead the Academics and Administrative policies. The Executive Committee will discuss the best way to review final approval of all policies after Committees meet.

- c) State Auditor Report- An anonymous report was made the State Auditor's office to investigate all paid state holidays. It is anticipated that the state will pass a policy to regulate how many paid holidays are approved. The President's Association will discuss the audit at their upcoming meeting. Dr. Boyd discussed all aspects of this change if it is passed by the System. If a policy is passed by the System, the Administrative Cabinet will put together a couple different proposals to present to the Board. Dr. Boyd asked the Board if there are any non-negotiable holidays that the Board does not want to work. Trustee Harpold suggested that MCC look at other educational entities holiday schedule to see what holidays are worked. Dr. Boyd discussed the cost savings that MCC currently receives by closing on the current holiday and summer schedule.
- d) Other- MCC will be installing several hand sanitizer units around campus to help with spread of germs.

SGA Report

SGA President, Campbell Barnes presented the SGA report.
-February 14, 2018 "You Are Enough" Valentine's Day Social
-March 22, 2018 American Red Cross Blood Drive
-April Spring Fling with tentative Las Vegas theme
-SGA is planning to get a small gift for Dean's List students.

FYI

Adjourn

Trustee Riddle made a motion to adjourn the meeting at 1:18pm. Trustee Peterson seconded the motion. All approved.

Respectfully submitted by Brooke Burlison, Secretary to the Board of Trustees.