

Members Present	Other Interested Parties Present
R. L. Hoilman	Dr. John Boyd, President
Nancy Burleson	Randy Ledford, Vice President Academics and Student Development
Kenny Poteat	Brooke Burleson, Secretary to the Board of Trustees
Edwina Sluder, Chair	Margaret Earley-Thiele, Foundation Director
Sam Ray, Jr.	
Gwen Harris	Gerald Hyde, Vice President of Administration
Julia Norris	
Jennie Harpold	
Ken Hollifield	
Johnny Riddle	
Bryan Peterson	

Call to Order

Chair Edwina Sluder called the Mayland Community College Board of Trustees to order at 12:04pm.

Pledge of Allegiance

Trustee Hollifield led the Pledge of Allegiance.

Invocation

Trustee Poteat offered the invocation.

Ethics Reminder

Chair Sluder provided the ethics reminder. No conflicts of interest were noted.

Approval of Agenda

A motion to approve the agenda was made by Trustee Ray, seconded by Trustee Hollifield. Motion carried unanimously.

Minutes

A motion was made by Trustee Hoilman to accept the April 11, 2016 minutes with a second from Peterson. Motion carried.

A motion was made by Trustee Hollifield to accept the May 7, 2016 minutes with a second from Peterson. Motion carried.

Celebrating Success

- a) Graduation- Dr. Boyd and Chair Sluder informed the Board that graduation was a success and a very rewarding event.
- b) Other-
 - A representative from the Duke Grant visited. Dr. Boyd gave her a tour of the Anspach Manufacturing School. MCC was approved for a \$250K grant.
 - The Cannon Foundation has approved two grants. One is for \$100K toward the Observatory and the other is \$75K toward the Science Lab.
 - Dr. Boyd is now Chairman of the CCA (community College of the Appalachia) which includes a 13 state area.
 - The Graduate survey returned with positive results. The Board received a copy of the survey results. The Board inquired about adding the positive comments from the survey to publications.
 - Dr. Boyd attended the awards nights for Mitchell High School and Mountain Heritage High School. Frank O'Hagen attended awards night for Avery High School. All awards night were a success.
 - Mr. Hyde presented Ms. Cindy Renfro as the new Accounting Specialist in the MCC Business Office. Ms. Renfro is a current employee at MCC and will be replacing Mr. Sam Presnell following his retirement. Ms. Renfro has been a true asset during her time at MCC.

Chairman's Report

Chair Sluder updated the Board on the upcoming MCC events:

- a. June 22, 2016 Mountain Air Pig Pickin', 4pm
- b. July 4, 2016 MCC Closed for Independence Day
- c. July 9, 2016 2nd Saturday in Banner Elk series
- d. July 13, 2016 Founder's Day at MCC, 9am
- e. July 28, 2016 Murder Mystery Dinner at Linville Falls Winery, 7pm
- f. August 13, 2016 2nd Saturday in Banner Elk series

Committee Reports

- a) Personnel Committee
Trustee Poteat presented the Personnel Committee report. The Personnel Committee met on June 9, 2016 via conference call to review the following six policies: 4.005 Discrimination, Unlawful Harassment, and Sexual Misconduct; 4.013 Hiring; 4.024 Code of Ethical Conduct; 4.025 Right of Appeals; 4.026 Non-Renewal of Employment Contracts and Resignations; 4.027 Reduction In Force/Involuntary Leave Without Pay. The Committee approved all revisions. All policies are listed for Board approval under Consent Agenda.
The Committee also met on June 20, 2016 prior to the Board meeting to review the President's Evaluation.

A motion to enter into closed session per NCGS 143-318.11.a.6 was made by Trustee Poteat and seconded by Trustee Riddle. All approved; motion carried.

A motion to exit closed session per NCGS 143-318.11.a.6 was made by Trustee Poteat and seconded by Trustee Riddle. All approved; motion carried.

b) Finance Committee

Trustee Hoilman presented the Finance Committee report. The Finance Committee met on June 20, 2016 prior to the Board meeting. Mr. Gerald Hyde presented the Financial Report. Commissions are down for the year due to a declined enrollment. \$96K will be carried forward to the upcoming year from Performance Funds. The Board reviewed the student write-offs for the year. Students with outstanding debts are not eligible to register for classes until debts are paid. The Board reviewed the President's 2016-2017 Blanket Travel Authorization form. The Student Write-Offs and President's 2016-2017 Blanket Travel Authorization Form are included in the Consent Agenda for approval.

c) Building and Grounds Committee

Trustee Norris informed the Board that the Building and Grounds Committee did not meet.

d) Academic Committee

Trustee Harris presented the Academic Committee report. The Academic Committee met on June 9, 2016 via conference call. The Committee reviewed six program terminations that included: Associate in General Education; Emergency Medical Science; Office Administration; Collision Repair and Refinishing Technology; Industrial Systems Technology; Small Engine and Equipment Repair. The Committee approved the program terminations. All program terminations are listed on the Consent Agenda for Board approval.

Consent Agenda

The following items were listed on the Consent Agenda for approval:

- a. 4.005 Discrimination, Unlawful Harassment, and Sexual Misconduct Policy*
- b. 4.013 Hiring Policy*
- c. 4.024 Code of Ethical Conduct Policy*
- d. 4.025 Right of Appeals Policy*
- e. 4.026 Non-Renewal of Employment Contract and Resignations Policy*
- f. 4.027 Reduction In Force/Involuntary Leave Without Pay Policy*
- g. Associate in General Education- Program Termination*
- h. Emergency Medical Science- Program Termination*
- i. Office Administration- Program Termination*
- j. Collision Repair and Refinishing Technology- Program Termination*
- k. Industrial Systems Technology- Program Termination*
- l. Small Engine and Equipment Repair- Program Termination*
- m. Student Write Offs
- n. President Blanket Travel Authorization

Trustee Hollifield made a motion to approve all Consent Agenda items with a second from Trustee Burlison. All approved, motion carried.

President's Report

Dr. Boyd presented the President's Report.

- a) 3-1 Form: Pinebridge- The demolition has begun on Pinebridge and all debris has been used to fill in the pool. The building will house an educational side and a commercial side. There is an intent to move Cosmetology and Massage Therapy to the building as soon as possible and have them both operational. There is a naming opportunity for the clock tower that will be included on the educational side of the building. The building will include a customizable event space that will seat approximately 3,000 people. A TRAC component will be included on the commercial side to display local artists work. LLCs will be developed to schedule and organize events at the site. \$2M from bonds will be used to get the project started. Dr. Boyd has been attending various community meetings to update members on the progress and future of Pinebridge. Thus far, feedback on the project has been positive.

A motion to approve the 3-1 Form: Pinebridge was made by Trustee Hollifield and seconded by Trustee Ray. All approve; motion carried.

- b) 3-1 Form: Avery Roof Replacement- A new roof is needed on the Avery Campus building.

A motion to approve the 3-1 Form: Avery Roof Replacement was made by Trustee Riddle and seconded by Trustee Poteat. All approve; motion carried.

- c) Observatory- Bids to begin work on the Observatory came in above budget. Dr. Boyd will sub contract the job out in order to stay within budget. The trees have been cut at the site and Dr. Boyd will be meeting with crews to discuss site work later in the week.

- d) Banner Elk School- The ribbon cutting was held on June 11, 2016 and was a success.

- e) Personnel Update- There have been several personnel changes in the past few months. Brandee Boone has resigned due to an upcoming marriage and relocation. Jill McNabb resigned due to the extended commute to MCC from her residence in Asheville. Retirees include Diana O'Shields and Sam Presnell. Non-renewals included Pam Wiseman and Mark McWilliams.

- f) Brooke's Maternity Leave- President's Assistant, Brooke is expected to deliver her baby in August. Brooke will be working from home as needed after the baby is born.

- g) Other-

- Bids for Security are out. Bids include the option for armed vs. non armed security.
- Mrs. Margaret Earley-Thiele informed the Board of the upcoming Murder Mystery Dinner in Avery County on July 28, 2016. Tickets are \$60/ticket.
- Founder's Day is scheduled for July 13, 2016. All Board members are invited to attend. The Foundation voted to award The 2016 Founders awards to Dr. Rita Meeks and Dr. Virginia Foxx.
- There will be a Wine Tasting event hosted by Dr. Rita Meeks on June 27 & 28. Tickets are \$150/ ticket. All Board members are invited.

- Board members can purchase a half or whole Berkshire pig. This will be the last order in this cycle. If interested please contact the President's Office.
- The State budget for the upcoming year has not been finalized at this time but the proposed budget does not look favorable for Community Colleges.
- There will be an active shooter drill scheduled in August. All three counties are involved with the drill.
- Dr. Boyd will be out of the office two weeks in September for a hunting trip.
- A letter from The Alliance Defending Freedom and a letter from Equality NC: Human Rights Campaign were received regarding the college's policies. Mayland's policies are current with federal law. Most all other NC Community Colleges have received the same letter. Colleges have been instructed to send letters to the System Office for review and further instruction.

New Business

- a) Election of Chairman and Vice Chairman-
A motion to elect Trustee Burluson as Chairman and Trustee Norris as Vice Chair to begin term July 1, 2016 by Trustee Harris with a second from Trustee Riddle. All approve; motion carried.
Chairperson Sluder expressed her appreciation for service as the Board Chairman for the past term.
- b) Other- Mrs. Judy McClure, Human Resources presented the 2016 Affirmative Action Plan to the Board. No questions were noted.

Adjourn

Trustee Poteat made a motion to adjourn the meeting at 1:38pm. Trustee Holiman seconded the motion. All approved.

Respectfully submitted by Brooke Burluson, Secretary to the Board of Trustees.