

**POLICY
BOARD OF TRUSTEES
MAYLAND COMMUNITY COLLEGE**

Title: **EXPOSURE CONTROL**

Type: **PERSONNEL**

POLICY NO: 4.006

Policy Adopted: March 14, 1994

EFFECTIVE DATE: 1-14-13

AMENDED DATE: 08-08-94; 10-20-97; 1-14-13

Charles Ronald Kates

Chairman

**AUTHORITY: 29 CFR 1910.1030
29 CFR 1910.1020**

The Board of Trustees of Mayland Community College authorizes the President to develop guidelines and procedures for the implementation of Occupational Safety and Health Administration (OSHA) standard 29 CFR 1910.1030 (hereinafter referred to as the "Standard") relative to exposure control.

1. Each department manager shall have the responsibility for classifying tasks performed in their area that must comply with the exposure control provisions of the Standard as set forth in 29 CFR 1910.1030 (c).
2. The Director, Personnel Services shall be responsible for maintaining job descriptions for exposure control and bloodborne pathogens classification.
3. The College shall make available the Hepatitis B vaccine and vaccination series to all employees who are determined by the Director, Personnel Services to be at risk of occupational exposure, in accordance with the provisions of the Standard. The vaccinations shall be made available at no cost to the employee.
4. The College shall provide post-exposure evaluation and follow-up to all employees who have an exposure incident, as set forth in 29 CFR 1910.1030 (f).
5. The College shall establish and maintain an accurate recordkeeping system for each employee determined to be at risk of occupational exposure, as set forth in 29 CFR 1910.1020.
6. All employee medical and exposure incident records shall be maintained on a confidential basis as required by 29 CFR 1910.1030 (h) (1) and other applicable provisions of the Standard.
7. Mayland Community College will ensure that a copy of the Exposure Control Plan is accessible to employees in accordance with 29 CFR 1910.1020(e)