

**POLICY
BOARD OF TRUSTEES
MAYLAND COMMUNITY COLLEGE**

Title: POLITICAL ACTIVITIES

Type: PERSONNEL

POLICY NO: 4.004

Policy Adopted: March 14, 1994

EFFECTIVE DATE: 1-14-13

AMENDED DATE: 8-8-94/6-9-97/1-14-13

Charles Ronald Kates
Chairman

AUTHORITY: 1C SBCCC 200.99; 23 SBCCC 02C.0208

I. Political Activities of Employees

Pursuant to 1C SBCCC 200.99 and 23 SBCCC 02C.0208, employees deciding to seek public office shall notify the Board of Trustees through the President, in writing, of their intent and certify that they will not campaign or otherwise engage in political activities during their regular work hours or involve the College in their political activities.

Employees elected to a part-time public office will certify through the President, in writing, to the Board of Trustees, that the office will not interfere with discharge of the duties of their employment with the College or request leave

Employees elected or appointed to a full-time public office of the General Assembly, will be required to take a leave of absence without pay upon assuming that office. The length of absence will be determined by the Board of Trustees.

Employees who become a candidate for public office will be prohibited from soliciting support during regular work hours. The employee in question is prohibited from soliciting support on College property unless otherwise authorized by the local Board of Trustees

II. Political Activities of the President

Pursuant to 1C SBCCC 200.99 and 23 SBCCC 02C.0208, the College President shall notify, in writing, the Board of Trustees of any intentions to run for public office. The College President must certify, in writing, that absolutely no campaigning or political activities will be engaged in during regular work hours, that the College will not be involved in the President's political activities, and that college assets will not be used for any partisan activities.

Concurrent upon election, the College President will certify, in writing, to the Board of Trustees, that the office will not interfere with carrying out the duties of the presidency or request leave.

Concurrent upon election or appointment to a full-time public office or to the General Assembly, the President will be required to take a leave of absence without pay when assuming that office. The length of the leave of absence shall be determined by the local Board of Trustees.

The College President, who is a candidate for public office, is prohibited from soliciting support during regular work hours. Also prohibited is soliciting support on or with College property unless otherwise authorized by the local Board of Trustees. The authorization must be on a case-by-case basis.

The Board of Trustees will notify, in writing, the State Board of Community Colleges if the College President shall become a candidate for public office, is elected, or is appointed to a public office.

III. Definitions

Public office shall be defined in all cases as any national, governmental position of public trust and responsibility, whether elective or appointive, which is created, prescribed or recognized by constitution, statute, or ordinance.

Membership in the North Carolina General Assembly is defined as a full-time public office under this policy.