

**POLICY OF THE BOARD OF TRUSTEES  
OF  
MAYLAND COMMUNITY COLLEGE**

**TITLE: TUITION WAIVERS**

**TYPE: FISCAL**

**POLICY NO: 2.006**

**Policy Adopted: June 8, 1998**

**EFFECTIVE DATE: 11-19-2012**

**AMENDED DATE: 09-08-08/11-19-12**

**C. Ronald Kates**

**Chairman**

**AUTHORITY: NCGS 115B-2  
NCCCS Memo CC12-016  
1E SBCCC 800.2  
NCGS 115D-5(b)  
S.L. 2011-145, Section 8.5**

It is the policy of Mayland Community College to waive tuition and registration fees for eligible training provided to groups and organizations that are expressly authorized by law. The waiver of local fees is governed by local policy.

Persons in authorized groups must meet admission requirements and other standards considered appropriate by the local college or credentialing agency to enroll in courses for which the student is eligible for a waiver.

It is the responsibility of the individual to establish proof of eligibility.

Unless otherwise prohibited by law, students eligible for an authorized waiver shall be counted in the calculation of enrollment for funding purposes (BFTE) in a manner consistent with non-waived students, assuming all applicable reporting requirements are met.

The amounts charged to students enrolled in a self-supporting course are self-supporting fees, not tuition and registration fees. Therefore, tuition and registration fee waivers may not be granted to students enrolled in self-supporting courses. The college must charge the student self-supporting fee or use institutional funds to pay for the self-supporting fee on the student's behalf.

In accordance to the Annual Reporting Plan, colleges are required to submit to the System Office a tuition remission report, which summarizes the amount of tuition and registration fees waived on behalf of individuals who are members of authorized groups/organizations.