

Course Requirements for 100% Online Courses – Fall 2019

In fulfillment of the Mayland Community College (MCC) Quality Enhancement Plan and to help students prepare for an online semester, the College desires to help learners taking online classes know of any special requirements at the time of advising / registration. Mayland wants to ensure the success of its online learners.

General Requirements:

While there are no absolutes for requirements for online courses, most online courses expect students to have:

- Access to a stable high-speed Internet connection
- Access to a recent desktop or laptop computer running an up-to-date operating system. Mobile devices may not be sufficient for course completion.

If you live locally and need computer access, Mayland has computer labs available for your use. The MCC Learning Resource Center (LRC) has Internet-enabled Windows computers running up-to-date Office software available for students.

If you do not live locally but need access to specific technology, you might find computers that you can use at schools, libraries, or other community-accessible computer labs.

Special Requirements / Interpreting the table:

“Special requirements” are requirements above and beyond the general requirements listed above. Special requirements do not include book materials such as books purchased at the bookstore. Please see the MCC Bookstore website or inquire at the MCC Bookstore for information about required textbooks.

Access codes described below are codes that permit learners to use online products / websites. The access codes needed for a particular course can generally be purchased through the MCC Bookstore.

The fully-online (100% Internet) courses scheduled for the Fall 2019 semester are shown below. This resource can help you prepare for your upcoming online semester. This following class information will be updated as additional requirements are determined and reported.

Course	Requirements
ACA 115-E295	No special requirements
ACC 115-95	Code Required: This class uses a product which is an electronic platform developed by Paradigm publishing. It requires an access code. Computer Platform: Access to a computer running the Windows or Mac operating system

Course	Requirements
AGR 214-95	Contact instructor for requirements
ART 111-T95	No special requirements
ART 111-97	Contact instructor for requirements
BIO 163-96	Computer Platform: This class requires students to use a Windows computer or Mac computer for completing written assignments
BPR 111-95	Contact instructor for requirements
BUS 110-E195	<p>Code Required: This class uses a MindTap product and needs an access code</p> <p>Other Requirements: The MindTap product is linked to the Moodle and the students need to register the MindTap product through Mayland's Moodle platform</p>
BUS 115-E295	No special requirements
BUS 125-E195	Code Required: This course needs an access code for entry into the Ramsey Publishing platform
CIS 110-95	<p>Code Required: Cengage Unlimited code required</p> <p>Software Required: Students must use a computer that has the full version of Office 2016, Office 2019, or Office 365 installed. This can be downloaded for free through MCC</p> <p>Computer Platform: Access to a Windows or Mac computer is required. Chromebooks cannot be used for some assignments; therefore Chromebook users should plan on using other computers with Office installed as needed</p>
CJC 121-95	<p>Code Required: Cengage Unlimited code required</p> <p>Software Required: Students are required to submit documents in Microsoft Word format and presentations in Microsoft PowerPoint format. Office 365 can be download for free through MCC on Windows and Mac computers</p>
CJC 132-95	<p>Code Required: Cengage Unlimited code required</p> <p>Software Required: Students are required to submit documents in Microsoft Word format and presentations in Microsoft PowerPoint format. Office 365 can be download for free through MCC on Windows and Mac computers</p>

Course	Requirements
CJC 231-95	<p>Code Required: Cengage Unlimited code required</p> <p>Software Required: Students are required to submit documents in Microsoft Word format and presentations in Microsoft PowerPoint format. Office 365 can be download for free through MCC on Windows and Mac computers</p>
COM 231-95	<p>Software Required: Students will need Microsoft Word and PowerPoint.</p> <p>Computer Platform / Hardware: Students will need access to a webcam to record class presentations, both in front of their computer and in front of an occasional live audience.</p>
DBA 110-95	<p>Software Required: Microsoft Access required.</p> <p>Computer Platform: Windows computer use is required. Microsoft Access cannot be installed on a Chromebook or a computer with MacOS. MacOS or Chromebook users should plan on using other Windows computers with MS Access installed as needed.</p>
DFT 119-95	Contact instructor for requirements
DFT 154-95	Contact instructor for requirements
ECO 251-95	Contact instructor for requirements
ENG 111-95	Contact instructor for requirements
ENG 112-95	Contact instructor for requirements
HIS 111-95	No special requirements
HIS 131-95	No special requirements
HSE 125-95	<p>Code Required: This course uses Cengage MindTap. A Cengage Unlimited code will cover this product</p> <p>Other Requirements: Learners must have the capability to video self and upload video</p>
HUM 110-95	<p>Software Required: Students will need access to Microsoft Word and PowerPoint.</p> <p>Computer Platform / Hardware: Students will need access to a webcam in order to record at least one class presentation.</p>
ISC 112-95	Contact instructor for requirements

Course	Requirements
MAT 143-95	Contact instructor for requirements
MED 121-E195	No special requirements
MED 122-E295	No special requirements
MKT 120-E295	<p>Code Required: An access code from Lumen Learning is needed for this class. An access code is also needed for the simulation used in this class</p> <p>Software Required: Browser that supports the simulation is needed</p>
OST 080-95	Code Required: Keyboarding website access code required
POL 120-95	No special requirements
PSY 150-95	Software Required: All tests and assignments must be turned in using Microsoft Word. Notepad cannot be used
PSY 241-95	Software Required: All work including tests and assignments must be turned in using Microsoft Word. Notepad cannot be used
SOC 210-95	<p>Software Required: Students need to be able to open PowerPoint and Word Documents. (Access to Office 2016, 2019, or 365 will cover all aspects students should need.) Learners can upload their work using Word or PDF files, and they can also email the instructor with assignments. Multiple choice tests are administered through the Moodle system, and students have to post and reply on message boards through Moodle. Access to YouTube is also needed</p> <p>Computer Platform: ChromeBooks cannot be used for document submission</p>
SOC 210-96	<p>Software Required: Students need to be able to open PowerPoint and Word Documents. (Access to Office 2016, 2019, or 365 will cover all aspects students should need.) Learners can upload their work using Word or PDF files, and they can also email the instructor with assignments. Multiple choice tests are administered through the Moodle system, and students have to post and reply on message boards through Moodle. Access to YouTube is also needed</p> <p>Computer Platform: ChromeBooks cannot be used for document submission</p>
WBL 115-95	No special requirements
WLD 141-95	Contact instructor for requirements

Course	Requirements
WLD 143-95	Contact instructor for requirements