

**POLICY
BOARD OF TRUSTEES
MAYLAND COMMUNITY COLLEGE**

Title: PRIVACY OF PERSONNEL RECORDS

Type: PERSONNEL

POLICY NO: 4.003

Policy Adopted on

EFFECTIVE DATE: 6-9-97

March 11, 1991

AMENDED DATE: 8-8-94/6-9-97

_____ Sam L. Ray,

Jr. _____

Chairman

AUTHORITY: N.C.G.S. 126

The Board of Trustees of Mayland Community College directs the President to establish procedures to ensure that access to the personnel records and files of Mayland Community College employees, former employees and applicants for employment shall be governed by the provisions of North Carolina General Statute 126, Article 7, and other applicable state or federal statutes.