

MAYLAND COMMUNITY COLLEGE
Elementary Spanish I
SPA 111.20 - SYLLABUS
Fall 2007

INSTRUCTOR: Frederico L. Castellões
OFFICE: ROOM#219
TEL: (828) 765-7351 -----*726-2498 (Caldwell Community College)
E-MAIL: fcastelloes@mayland.edu
HOURS: M&W: 7:30AM—8:30AM , 10:00AM-11:00AM
T& TH 3:30PM—4:20PM
*Fridays –by appointment

CLASSES: room# 239 T 6:00PM-8:50PM

A. REQUIRED MATERIALS

Textbook and Lab Material:

- 1) **PLAZAS –Lugar de Encuentros- 2nd Edition** (Robert Hershberger, Susan Navey-Davis, Guiomar Borrás A.)
- 2) **QUIA**

B. COURSE DESCRIPTION AND OBJECTIVES:

Prerequisite: [RED 090](#)

Corequisite: *although Spanish Lab- SPA- 001 is not required, it is strongly recommended.

This course introduces the fundamental elements of the Spanish language within a cultural context. Emphasis is placed on the development of basic listening, speaking, reading, and writing skills. Upon completion, students should be able to comprehend and respond with grammatical accuracy to spoken and written Spanish and demonstrate cultural awareness. *This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.*

Mission and Competencies for the General Education Core at Mayland Community College:

Mayland Community College's General Education core courses will provide the essential body of knowledge and skills that enable all degree-level students to perform competently as employees and as contributing members of society.

Graduates of all degree programs at Mayland Community College will have completed the general education core. That core encompasses the essential knowledge and skills that enable all degree-level students to perform competently as employees and as contributing members of society. Upon completion of the general education core, students will be able to demonstrate the following:

1. Effective communication in speaking and listening situations needed for college, personal, and work successes
2. Effective communication in writing and reading situations needed for college, personal, and work successes
3. Logical, critical, and creative thinking to evaluate evidence and reach a conclusion
4. Application of basic computer use skills
5. Application of fundamental math skills
6. Basic awareness of the diversity of various world groups from both historical and contemporary contexts

For each of the following components of this course, the applicable Gen Ed Learning Outcomes are **1, 2, 3, 4, and 6.**

To be successful in this course the student will need to:

- A. Participate actively in all aspects of the class, be it as an individual student, or in group work. Participation includes not only sharing orally, but also actively listening and taking the necessary notes.
- B. Reading the materials and be able to express effectively in writing and speaking thoughts and concepts acquired from materials written in the target language.
- C. Develop an understanding of the diverse Hispanic culture and their contributions to our world.
- D. Be able to effectively use computer skills as an investigative tool as well as a learning tool for self-advancement.

C. GRADE SCALE

- A- 93-100 -----Excellent
- B- 85-92 -----Good
- C- 77-84 -----Average
- D- 70-76-----Below Average
- F-Below 70-----Unsatisfactory
- I-----Incomplete

D. EVALUATION POLICY

50%	50%
Homework Class participation Quizzes Written and oral assignments Quia	Tests (including final)

No homework will be accepted late unless arrangements are made with the instructor before class starts. No quizzes or assignments may be made up unless previous arrangements have been made personally with the instructor.

There will be a test on each chapter. The final chapter test will be comprehensive. Before each test, there will be a review. No tests can be made up unless the student makes arrangements with the instructor

BEFORE the tests are given to the rest of the class. Each test will be on the materials from **Plazas**, ancillary lab materials, reading, writing, grammar, and cultural information.

Students will receive a zero on any assignments, tests, quizzes, etc. for which help is given or received or students are dishonest in any way.

F. ATTENDANCE POLICY

Attendance and participation are mandatory. Absence from class will affect the final grade. Unless previous arrangements with the instructor have been made, work (tests, quizzes, assignments) missed because of absence cannot be made up. In addition, you are allowed 3 absences; any classes missed beyond this will result in a lowering of the final average by two (2) points per additional absence. If a student's absences reach 20% of the total class hours, students are dropped from the class. Students are expected to arrive on time and attend class for the entire scheduled time. Excessive tardiness will result in a lowering of the final grade. Mayland Community College field trips are excused absences with the following stipulations: the faculty leader of the trip must send notification in writing to the instructor one week ahead of the departure date, including the trip title and the dates of the trip.

G. INCLEMENT WEATHER PROCEDURES

In the event of inclement weather, the policy outlined in the MCC Student Catalog will be followed.

H. WITHDRAWAL DATES

Monday, September 25th is the end of Unconditional Withdrawal.

Monday, November 1st is the end of Conditional Withdrawal.

Administrative Withdrawal statement:

If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

The following ADA statement:

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

Your instructor, Frederico Castellones, invites you to enroll in the following Quia course.

Course: Spa 111

Code: XEBRDG946

Book(s): Plazas 2nd Edition Workbook/Lab Manual

CREATING A QUIA ACCOUNT

If you do not have a Quia account, you need to create one. To do so, follow these steps:

1. Go to <http://books.quia.com> and click **Students**, then click **Create a new account**.
2. Select a username and password and enter your information, then click Submit.

Note: Remember to write down your username and password and be sure to select the correct time zone. Also, please enter a valid e-mail address so we can send you your password if you forget it.

ENTERING THE BOOK KEY AND COURSE CODE

Enter the book key and course code to complete the enrollment process. You may need to purchase a book key, you may already have a book key that you purchased separately, or you may already have activated the book for a previous course. Depending on your situation, use one of the procedures below. The course code is listed at the top of this page.

Once you have completed this step, the system lists the course and book under the **My classes** heading on the Student Workstation home page. To enter additional books, enter a book key in the **Enter book key** field and click **Go**.

Note: Book keys can only be used once. Your book key will become invalid after you use it.

I need to purchase a book key

1. Go to <http://books.quia.com> and log in.
2. Click **Bookstore** at the top of the Student Workstation window.
3. Enter search criteria for the book and click **Search**.
4. Locate the book in the search results and click **Buy**.
5. Enter the course code, XEBRDG946, and click **Next**.
6. Proceed through the purchase process.

I already have a book key

1. Go to <http://books.quia.com> and log in.
 2. Enter the book key in the **Enter book key** field at the top of the Student Workstation window and click **Go**.
 3. Click **Confirm** to confirm your registration information.
- The system displays the Student Workstation and lists the book under the **My books** heading.
4. Beside the book listing, enter the course code, XEBRDG946, in the **Enter course code** field and click **Go**.
 5. If necessary, select a class (section) and click **Submit**.

USING QUIA

To access your Student Workstation in the future, go to <http://books.quia.com> and log in. Here, you can open your book, submit activities, view your results, and view your instructor's feedback. If you have any questions, contact Quia Support at <http://books.quia.com/support.html>