

MAYLAND COMMUNITY COLLEGE



COS 120.10 Esthetics Salon I August 20, 2007

**PO Box 547
Or
200 Mayland Drive
Spruce Pine, NC 28777
828-765-7351 or 1-800-462-9526
mayland.edu**

**MAYLAND COMMUNITY COLLEGE
Welcomes You To:**

**COS 120.10
Esthetics Salon I
Credit Hours: 6 Contact Hours: 18**

Course Description

This course supports the cosmetology program learning outcome of Cos.119. This course covers the techniques in a comprehensive experience in a simulated salon setting of esthetics. Topics include client consultation, facials, body treatment, hair removal, make-up application.

Prerequisites: None

Co requisites: COS 119

Instructor Information

Instructor:	Melissa Condrey
Office Location:	Cosmetology Building
Telephone Number:	(828) 765-7351 Ext. 282
Home Phone:	(828) 766-9140
E-mail Address:	mcondrey@mayland.edu
Office Hours:	By appointment only

Course Information

Class Meetings: **Monday – Thurs. 9:00- 12:50 pm**
Room 24, Cosmetology Building

Required Text(s):

Pivot Point Esthetics Salon Fundamentals

Class Session:

Materials presented and activities conducted during class will both compliment and supplement the textbook. Classes will be taught by lecture, along with a variety of videos, and Laser disc presentations. You cannot bring your own personal CD player, or, radio to class. Hopefully class sessions will encourage you as we both attempt to learn more, and have fun. **Absolutely no cell phones.** A facial service will be taken away with each incident. VIBRATION and / or annoying sounds included.

LRC Resources: None

Required supplies: Esthetics Kit

Course Objectives/Competencies:

1. Learn product knowledge.
2. Completion requirements, and practice hygiene, and sanitation as required by North Carolina State Board of Cosmetic Arts.
3. Practice Esthetics in all aspects.

Attendance Policy/Tardiness/Make-Up Work:

You will be expected to attend all class sessions. Since the application of materials covered is required, failure to attend class is not advisable. If you must miss class because of the observance of a major holiday, please contact me on week in advance. If there is an emergency, and you cannot attend class, please contact me at the number listed above. Being late for class will not be tolerated, **if you are more than five minutes late, you may not enter the classroom, if you continue to be late, after three tardies, or three absences, without calling you will be purged from the class roll. You must attend 80% of all classes to pass Cos. 120. No points will be taken for the first three absences. One point will be taken from your final grade for each absence thereafter. Three tardies equal one absence.**

Grading Criteria/Tests/Projects:

Your attitude toward instructors and your fellow students are extremely important to the future of your career. Therefore, you will be graded on the following. You will be given a mid-term and final. Unless previously approved by instructor Mid-term and finals are not allowed to be made up.

Mid-term and Final(mock State Board)	25%
Attitude, hygiene, sanitation and dress code	25%
Participation/Required services	50%

Grading Scale:

A = 94-100

B = 86-93

C = 79-85

D = 70-78

F = Failure, must repeat the class. North Carolina State Board has Cosmetic Arts rules and regulations that state, "If you do not successfully complete a portion of your curriculum, you must repeat that portion."

Inclement Weather Procedures:

Mayland Community College makes every effort to close school during inclement weather; however, conditions are vastly different throughout our service area. Students are responsible to use their own good judgment when attending classes in questionable weather conditions. However if you miss a day due to weather and Mayland Community College is in session you will be counted absent. Days missed for inclement weather will be made up in Friday of the same week or whenever agreed upon by instructors.

Academic Standards/Student Expectations/Ethics:**Academic Standards:**

Disruptive or anti-social behavior will not be tolerated in this class. Please be supportive of your classmates as they learn. We will strive to be a learning community in this class, and your personal support is vital. If you fail to meet these expectations, you are subject to one or more of the following: (1) No credit for the related assignment, (2) Removal from class. If you wish to contest any assertion of failure to meet academic standards, you are offered due process options listed in the student handbook.

Expectations:

1. First and foremost the student will take responsibility for learning in the classroom.
2. Read all assignments, and complete study guides for each chapter.
3. Be on time for class. If you are more than 5 minutes late you will not be allowed to enter class, and you can't sign in until 9:00am
4. **You must practice North Carolina State Board Rules and Regulations at all times, otherwise Mayland Community College can be fined from \$50.00 up to \$500.00. If you do not practice these rules and regulations you will be sent home for the day with no hours. If this should happen twice you will be sent home for a week with no hours. You are expected to take no more than two ten-minute breaks, one in the morning, and one in the afternoon. You will be allowed 30 minutes for lunch which must be taken within the cosmetology department.**

5. Please do not ask to bring your children to class. Children distract the entire class, especially their mother.
6. You will be expected to make-up a test on the first day you return to class, 10 points will automatically be deducted if you are not present for a test. If you are not present for a mid-term or final, without a doctors excuse you will not be allowed to take the test. In the event of an emergency, it will be left to the discretion of the instructor.
7. The phones in the department are for business use. If you must use the phone there are public phones on the premise. We are not an answering service.
8. Loud and disruptive behavior will not be tolerated in department.
9. Absolutely no profanity used on campus.
10. You will be expected to exhibit exellentary professionalism both in appearance and behavior at all times.

Disclaimer: While I have been as thorough as possible with this syllabus, course procedures may vary from this outline to meet the needs of this particular group.

Withdrawal Dates:

Unconditional withdrawal date	September 25, 2007
Conditional withdrawal date	November 1, 2007

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course. Being aware of this is necessary and very beneficial for the instructor to know upon entering this class.

Now available on campus cruiser is the course syllabus as well as final grades at the following web address: Leo.mayland.edu

Course Outline/Weekly Topics

Complete course requirement sheet and sanitation daily.