

MAYLAND COMMUNITY COLLEGE



COS 119.10 Esthetics Concepts I August 20, 2007

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Or
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mayland.edu**

**MAYLAND COMMUNITY COLLEGE
Welcomes You To:**

**COS 119.10
Esthetics Concept I
Credit Hours: 2 Contact Hours: 2**

Course Description

This course supports the cosmetology program learning outcome of Cos.120. This course covers the concepts of esthetics. Topics include orientation, anatomy, physiology, hygiene, ecology, first aid, chemistry, treatments and services, and professional ethics.

Prerequisites: None

Co requisites: COS 120

Instructor Information

Instructor: **Melissa Condrey**
Office Location: Cosmetology Building
Telephone Number: (828) 765-7351 Ext. 282
Home Phone: (828) 766-9140
Office Hours: By appointment only
E-mail address: mcondrey@mayland.edu

Course Information

Class Meetings: Monday-Thurs. 8:00-8:50am
Room 24, Cosmetology Building

Required Text(s):

Pivot Point Esthetics Salon Fundamentals
And Study Guide

Class Session:

Materials presented and activities conducted during class will both compliment and supplement the textbook. Classes will be taught by lecture, along with DVD presentations. You cannot bring your own personal CD player, or, radio to class. Hopefully class sessions will encourage you as we both attempt to learn more, and have fun. **ABSOLUTELY NO CELL PHONES IN THE DEPARTMENT.** **Points can and will be deducted from grade if this becomes a problem.**

LRC Resources: None

Required supplies: Textbook/workbook and academic supplies
Lockers are provided within department for personal belongings and will be assigned.

Course Objectives/Competencies:

1. Learn product knowledge.
2. Completion requirements, and practice hygiene, and sanitation as required by North Carolina State Board of Cosmetic Arts.
3. Practice Esthetics in all aspects.

Attendance Policy/Tardiness/Make-Up Work:

You will be expected to attend all class sessions. Since the application of materials covered is required, failure to attend class is not advisable. If you must miss class because of the observance of a major holiday, please contact me one week in advance. If there is an emergency, and you cannot attend class, please contact me at the number listed above. Being late for class will not be tolerated, **if you are more than five minutes late, you may not enter the classroom, if you continue to be late, after three tardies, or three absences, without calling you will be purged from the class roll. You must attend 80% of all classes to pass Cos. 119, however there are only 20 extra hours built into this semester. No points will be taken for the first three absences. One point will be taken from your final grade for each absence thereafter. Three tardies equal one absence.**

Grading Criteria/Tests/Projects:

Your attitude toward instructors and your fellow students are extremely important to the future of your career. Therefore, you will be graded on the following. You will be expected to complete your study guide. You will be given a mid-term and final. You will not be allowed a makeup exam unless pre-approved by the instructor. You must take a make-up chapter test on the first day you return to class. If absent during class session you must make up test in next class session and ten points will automatically be deducted.

Mid-term and Final	25%
Attitude, hygiene and dress code	25%
Chapter test/Workbook	50%

Grading Scale:

A = 94-100

B = 86-93

C = 79-85

D = 70-78

F = Failure, must repeat the class. North Carolina State Board has Cosmetic Arts rules and regulations that state, "If you do not successfully complete a portion of your curriculum, you must repeat that portion."

Inclement Weather Procedures:

Mayland Community College makes every effort to close school during inclement weather; however, conditions are vastly different throughout our service area. Students are responsible to use their own good judgment when attending classes in questionable weather conditions. If you miss class due to weather and Mayland Community College is in session you will be counted absent. Days missed for inclement weather will be made up in Friday of the same week or when is agreed upon with instructors. Short messaging service available about school closing/delays for cell phones.

Instructions: E-mail alert@cc.mayland.edu

Include name, cell phone# or e-mail address

You'll need to include your cell phone carrier

Academic Standards/Student Expectations/Ethics:**Academic Standards:**

Disruptive or anti-social behavior will not be tolerated in this class. Please be supportive of your classmates as they learn. We will strive to be a learning community in this class, and your personal support is vital. If you fail to meet these expectations, you are subject to one or more of the following: (1) No credit for the related assignment, (2) Removal from class. If you wish to contest any assertion of failure to meet academic standards, you are offered due process options listed in the student handbook.

Expectations:

1. First and foremost the student will take responsibility for learning in the classroom.
2. Read all assignments, and complete study guides for each chapter.
3. Be on time for class. If you are more than 5 minutes late you will not be allowed to enter class, and you can't sign in until 9:00am

4. You must practice North Carolina State Board Rules and Regulations at all times, otherwise Mayland Community College can be fined from \$50.00 up to \$500.00. If you do not practice these rules and regulations you will be sent home for the day with no hours. If this should happen twice you will be sent home for a week with no hours. You are expected to take no more than two ten-minute breaks, one in the morning, and one in the afternoon. You will be allowed 30 minutes for lunch which must be taken within the cosmetology department.
5. Please do not ask to bring your children to class. Children distract the entire class, especially their mother.
6. You will be expected to make-up a test on the first day you return to class, 10 points will automatically be deducted if you are not present for a test. If you are not present for a mid-term or final, without a doctors excuse you will not be allowed to take the test. In the event of an emergency, it will be left to the discretion of the instructor.
7. The phones in the department are for business use only. If you need to use the phone there are public pay phones located on campus. We are not an answering service.
8. No cell phones are allowed within the department.
9. Loud and disruptive behavior will not be tolerated in department.
10. Absolutely no profanity used on campus.
11. You will be expected to exhibit exemplary professionalism both in appearance and behavior at all times.

Disclaimer: While I have been as thorough as possible with this syllabus, course procedures may vary from this outline to meet the needs of this particular group.

Withdrawal Dates:

End of unconditional withdrawal-September 25, 2007

End of conditional withdrawal- November 1, 2007

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

Being aware of this is necessary and very beneficial for the instructor to know upon entering this class.

Now available on campus cruiser is the course syllabus as well as final grades at the following web address: Leo.mayland.edu

Complete chapters 1-8 and study guides weekly.