

MAYLAND COMMUNITY COLLEGE



COS 117.10 Cosmetology Concepts IV August 20, 2007

**PO Box 547
or
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Spruce Pine, NC 28777
828-765-7351 or 1-800-462-9526
mayland.edu**

MAYLAND COMMUNITY COLLEGE
Welcomes You To:

COS 117.10
Cosmetology Concepts IV
Credit Hours: 2 Contact Hours: 2

Course Description

This course supports the cosmetology program learning outcome of Cos.118. This course covers advance cosmetology concepts. Topics include chemistry and hair sculpture, advance cutting and design, and an overview of all cosmetology concepts in preparation for the licensing examination. Upon completion, students should be able to demonstrate an understanding of these cosmetology concepts and meet completion requirements.

Prerequisites: None

Corequisites: COS 118

Instructor Information

Instructor: **RLedwell**
Office Location: Cosmetology Building
Telephone Number: (828) 765-7351 Ext. 281/280
Home Phone: (828) 756-7063
E-mail Address: rledwell@mayland.cc.nc.us

Office Hours: **upon request**

Course Information

Class Meetings: Monday.- Thursday, 8:00-8:50am
Room 36, Cosmetology Building

Required Text(s):

Pivot Point, Salon Fundamentals
Pivot Point, Salon Fundamentals, Study Guide
Pivot Point Library

Pivot Point International Inc.
1791 West Howard St.
Chicago, Illinois 60626

Milady Standard Textbook of Cosmetology
Milady Publishing Co. Albany, New York

Class Session:

Materials presented and activities conducted during class will both compliment and supplement the textbook. Classes will be taught by lecture, along with video, and Laser disc presentations. You cannot bring your own personal CD player, or, radio to class. Hopefully class sessions will encourage you as we both attempt to learn more, and have fun. **Absolutely no cell phones in the department.**

LRC Resources: None

Required supplies: Salon Fundamentals/ Academic Supplies

Course Objectives/Competencies:

1. Meet completion requirements.
2. Learn the academic requirements to meet NC State Board of Cosmetic Art standards.
3. To obtain Theoretic knowledge of all phases of Cosmetology-Business.

Attendance Policy/Tardiness/Make-Up Work:

You will be expected to attend all class sessions. Since the application of materials covered is required, failure to attend class is not advisable. If you must miss class because of the observance of a major holiday, please contact me on week in advance. If there is an emergency, and you cannot attend class, please contact me at the number listed above. Being late for class will not be tolerated, **if you are more than five minutes late, you may not enter the classroom, if you continue to be late, after three tardies, or three absences, without calling you will be purged from the class roll. You must attend 80% of all classes to pass Cos. 117. No points will be taken for the first three absences. One point will be taken from your final grade for each absence thereafter. Three tardies equal one absence.**

Grading Criteria/Tests/Projects:

You will be tested on all chapters of your Salon Fundamentals Textbook and all handouts. **Absolutely no talking before, during or after receiving you test. Attitude, hygiene, and dress code are extremely important to your future as a Cosmetologist. Therefore, you will be graded on all of the following. You will be expected to complete your study guide. You will be given a mid-term and final. You will not be allowed to makeup mid-term or final exams unless pre-approved by the instructor. You must take a chapter make-up test on the first day you return to class**

Chapter Test	45
Midterm and Final	45
Attendance, Attitude, hygiene and dress code	10%

Grading Scale:

A = 94-100

B = 86-93

C = 79-85

D = 70-78

F = Failure, must repeat the class. North Carolina State Board has Cosmetic Arts rules and regulations that state, "If you do not successfully complete a portion of your curriculum, you must repeat that portion."

Inclement Weather Procedures:

Mayland Community College makes every effort to close school during inclement weather, however, conditions are vastly different throughout our service area. Students are responsible to use their own good judgment when attending classes in questionable weather conditions. However if you miss class due to weather and Mayland Community College is in session you will be counted absent. Days missed for inclement weather will be made up in Friday of the same week or when agreed on with instructors.

Academic Standards/Student Expectations/Ethics:

Academic Standards:

Disruptive or anti-social behavior will not be tolerated in this class. Please be supportive of your classmates as they learn. There will be no racial, ethnic, or religious disparagement tolerated. We will strive to be a learning community in this class, and your personal support is vital. If you fail to meet these expectations, you are subject to one or more of the following: (1) No credit for the related assignment, (2) Removal from class. If you wish to contest any assertion of failure to meet academic standards, you are offered due process options listed in the student handbook.

Expectations:

1. First and foremost the student will take responsibility for learning in the classroom.
2. Read all assignments, and complete study guides for each chapter.
3. Be on time for class.
4. **You must practice North Carolina State Board Rules and Regulations at all times, otherwise Mayland Community College can be fined from \$50.00 up to \$500.00. If you do not practice these rules and regulations you will be sent home for the day with no hours. If this should happen twice you will be sent home for a week with no hours. You are expected to take no more than two ten-minute breaks, one in the morning, and one in the afternoon. You will be allowed 30 minutes for lunch which must be taken within the cosmetology department.**

5. Please do not ask to bring your children to class. Children distract the entire class, especially their mother.
6. You will be expected to make-up a test on the first day you return to class, 10 points will automatically be deducted if you are not present for a test. If you are not present for a mid-term or final, without a doctors excuse you will not be allowed to take the test. In the event of an emergency, it will be left to the discretion of the instructor.
7. Absolutely no talking during testing.
- 8- No cell phones in class
- 9- You will be expected to exhibit exemplary professionalism both in appearance and behavior at all times.
- 10- Loud and disruptive behavior will not be tolerated in department.
- 11- Absolutely no profanity used on campus.

Disclaimer: While I have been as thorough as possible with this syllabus, course procedures may vary from this outline to meet the needs of this particular group.

Withdrawal Dates:

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End of unconditional withdrawal	September 25, 2007
End of conditional withdrawal	November 1, 2007

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course

Now available on campus cruiser is the course syllabus at the following web address: Leo.mayland.edu

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Course Outline/Weekly Topics

Chapter 3-9.

Workbooks will be done on a daily basis and checked for completion.