

# MAYLAND COMMUNITY COLLEGE



## SALON II

**August 20, 2007**

**PO Box 547**

**or**

**200 Mayland Drive**

**Spruce Pine, NC 28777**

**828-765-7351 or 1-800-462-9526**

**mayland.edu**

Mayland Community College  
**Cos. 114 - Section 10**  
**Monday – Thursday 9:00am-3:50pm**  
**Credit Hrs: 4 Contact Hrs: 12**

Prerequisites: None  
Co requisites: Cos. 113

Course Description:

This course supports the cosmetology program learning outcome of Cos 113. This course provides experience in a simulated salon setting. Topics include basic skin care, manicuring, nail application, scalp treatment, shampooing, hair color design, hair cutting, styling, chemical restructuring, pressing, artificial hair care, state board sanitation rules/application and other related topics. Upon completion, students should be able to safely and completely demonstrate these salon services.

Instructor Information:

Instructor : Rosita Ledwell  
Office Location: Cosmetology Building Rm-26  
Phone: (828) 765-7351 ext# 281  
e-mail : [rledwell@mayland.edu](mailto:rledwell@mayland.edu)  
Office Hours: Upon request

Course Information:

Class Meetings: Monday thru Thursday, 9:am to 2:50pm  
Rm. 26 Cosmetology Building

Required Text(s): Scientific approach to Hair Design using the Pivot Point System:  
With laser and DVD library:

Pivot Point International Inc.  
1791 West Howard Street  
Chicago, Illinois 60626

Class Session: Materials presented and activities conducted during class, will both Compliment and supplement the textbook. Class will be taught by Laser/DVD presentations, demonstrations and application of hands

On mannequin practice. **You can not bring your own radio to class. Cell phones prohibited in classroom.** Hopefully Class sessions will encourage you as we both attempt to learn And have fun.

LRC Resources: NONE:

Required Supplies: All implements necessary for services.

Course Objectives/Competencies:

- 1- Learn and complete all objectives required on mannequins:
- 2- Practice safety, sanitation and all NC State Board Rules and Regulations:
- 3- Upon completion students should be able to demonstrate basic skills of cosmetology.
- 4- Practice hygiene and professionalism in all aspects of Cosmetology.
- 5- Practice product knowledge, and demonstrate public relations.

**Attendance Policy/Tardiness/Make-up Work:**

**You will be expected to attend all class sessions. Since the application of materials covered is required, failure to attend class is not advisable. If you must miss class because of the observance of a major holiday, please contact me one week in advance. If there is an emergency, and you can not attend class, please contact me at the number listed above. You must attend 80% of all classes to pass Cos. 114. No points will be taken for the first three absences. One point will be deducted for each absence thereafter. Three tardies equal one absence. Tardy is defined as coming after, or leaving before allotted time. You are required to attend at least ½ of class session to be counted present.**

**Grading Criteria/Test/Projects:**

**You will be expected to complete practical requirements on a daily basis. Attitude toward instructors and your fellow classmates is extremely important to the future of your career. Due to the rapid movement of this class, it is Strongly advised that you are present daily. Being absent from class will put you and your classmates behind your intended schedule. If you are not present for a mid-term or final you will not be allowed to make up this unless the event of an emergency and then it will be left to the discretion of the instructor. You are graded according to the following criteria:**

<b>Requirement sheet</b>	<b>50%</b>
<b>Mid-term and Final</b>	<b>20%</b>
<b>Attendance,Attitude, Hygeine,</b>	<b>20%</b>

**Dress Code  
Sanitation Duties**

**10%**

**Grading Scale:**

**A= 94-100**

**B= 86-93**

**C= 79-85**

**D= 70-78**

**F= Failure; Must repeat class. North Carolina State Board of Cosmetic Arts requires and states that if an individual has not successfully completed a portion of the curriculum, they must repeat that portion or class.**

**Inclement Weather Procedures:**

**Mayland Community College makes every effort to close school during inclement weather, however, conditions are vastly different throughout our service area. Students are responsible to use their own good judgment when attending classes in questionable weather conditions. However if you miss due to weather and Mayland Community College is in session the absence will be counted. Days missed for inclement weather will be made up on Friday of the same week if possible or whenever agreed upon with instructors.**

**Academic Standards/Student Expectation/Ethics:**

**Academic Standards:**

**Disruptive or anti-social behavior will not be tolerated in this class. Please be supportive of your class mates as they learn. We will strive to be a learning community in this class, and your support is vital. If you fail to meet these expectations you are subject to one or more of the following: (1) No credit for the related assignment, (2) removal from class, (3) or possibly being expelled from school. If you wish to contest any assertion of failure to meet academic standards, you are offered due process options listed in your student hand book. Available at student developmental services.**

**Expectations:**

- 1- First and foremost the student will take responsibility for learning in the class room.**

- 2- Be in complete, proper uniform(including nametag) according to State Board Regulations or you will be sent home without hours.
- 3- Be on time for class.
- 4- You must practice North Carolina State Board Rules and Regulations at all times, otherwise Mayland Community College can be fined from 50.00 up to 500.00. If you do not practice these rules and regulations you can be sent home for the day with no hours. If this should happen twice you will be sent home for a week with no hours.
- 5- You are expected to take no more than two 10 minute breaks, one in the morning and one in the afternoon. You will be allowed 30 minutes for lunch. All breaks must be taken in the Cosmetology department according to State Board Rules.
- 6- Please do not ask to bring your children to class. Children distract the entire class, especially the mother or father.
- 7- The clinic area is still considered to be a classroom therefore visitors are not allowed in classroom if not having services. If you must see someone please let instructor know and do so in lobby area.
- 8- Each individual is responsible for their own working area, and a sanitation duty that will be posted weekly.
- 9- Absolutely no profanity or racial remarks will be tolerated.
- 10- The phones in our department are for business use only . We are not a answering service and will not tolerate constant phone interruptions. If you must use the phone, we have public phones on the premise or you may use your cell phone outside.
- 11- You will be expected to exhibit exemplary professionalism both in appearance and behavior at all times.

**Withdrawal Dates:**

**End of unconditional Withdrawal- September 25, 2007**

**End of conditional Withdrawal –November 1, 2007**

**Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations if any, the student needs for the success in this course.**

**Now available on campus cruiser is course syllabi as well as final grades at the following web site:**

**Leo.mayland.edu**

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a

consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

**Course Outline:**

**Fulfill all advance requirements/demonstration and application of Pivot Point Fundamentals. Daily services on grade sheet is set at least three performances a day to meet requirements. A total will be given to you at beginning of semester.**

**Disclaimer: While I have been as thorough as possible with this syllabus, course Procedures may vary from this outline to meet the needs of this Particular group.**