

MAYLAND COMMUNITY COLLEGE



COS 112.10
Salon I
August 20, 2007

PO Box 547
or
200 Mayland Drive
Spruce Pine, NC 28777
828-765-7351 or 1-800-462-9526
Mayland.edu

**MAYLAND COMMUNITY COLLEGE
Welcomes You To:**

**COS 112.10
Salon I
Credit Hours: 8 Contact Hours: 24**

Course Description

This course supports the cosmetology program learning outcome of Cos. 111. This course introduces basic cosmetology concepts. Topics include scalp treatments, shampooing, rinsing, hair color, design, hair cutting, permanent waving, pressing, relaxing, wigs, and other related topics. Upon completion, students should be able to safely and completely demonstrate salon services.

Prerequisites: None

Corequisites: COS 111

Instructor Information

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|--------------------------|-----------------------------|
| Instructor: | Tina Ensor |
| Office Location: | Cosmetology Building |
| Telephone Number: | (828) 765-7351 Ext. 280/281 |
| Office Hours: | upon request |
| E-mail Address | tensor@mayland.edu |

Course Information

Class Meetings: Monday- Thursday, 9:00am-2:50pm
Room 34- Cosmetology Building

Required Text(s):

Pivot Point, Salon Fundamentals
Pivot Point, Salon Fundamentals, Study Guide
Pivot Point Library

Pivot Point International Inc.
1791 West Howard St.
Chicago, Illinois 60626

Milady Standard Textbook of Cosmetology
Milady Publishing Co. Albany, New York

Class Session: Materials presented and activities conducted during class will both compliment and supplement the textbook. Classes will be taught by lecture, along with video, and Laser disc presentations. You cannot bring your own personal CD player, or, radio to class. Hopefully class sessions will encourage you as we both attempt to learn more, and have fun. **Absolutely no cell phones in the department.**

LRC Resources: None

Required supplies: None

Course Objectives/Competencies:

1. Be able to demonstrate cutting and design.
2. Meet completion requirements.
3. Practice hygiene and professionalism in all aspects of cosmetology.
4. Practice product knowledge, and demonstrate public relations.

Attendance Policy/Tardiness/Make-Up Work:

You will be expected to attend all class sessions. Since the application of materials covered is required, failure to attend class is not advisable. If you must miss class because of the observance of a major holiday, please contact me on week in advance. If there is an emergency, and you cannot attend class, please contact me at the number listed above. Being late for class will not be tolerated. **After three tardies, or three absences, without calling you will be purged from the class roll. You must attend 80% of all classes to pass Cos. 112. No points will be taken for the first three absences. One point will be taken from your final grade for each absence thereafter. Three tardies equal one absence. Please note that the last day to unconditional withdraw is September 25 and the last day to conditional withdraw is November 1, 2007.**

Grading Criteria/Tests/Projects:. Attitude, hygiene, and dress code are extremely important to your future as a Cosmetologist. Therefore, you will be graded on all of the following. You will be expected to complete your study guide. You will be given a mid-term and final. You must take a make-up test on the first day you return to class.

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|---|------------|
| Performance Sheet | 50% |
| Mid-term and Final | 25% |
| Attitude, hygiene and dress code | 15% |
| Attendance | |

Sanitation

10%

Grading Scale:

A = 94-100

B = 86-93

C = 79-85

D = 70-78

F = Failure, must repeat the class. North Carolina State Board has Cosmetic Arts rules and regulations that state, " If you do not successfully complete a portion of your curriculum, you must repeat that portion."

Inclement Weather Procedures:

Mayland Community College makes every effort to close school during inclement weather, however, conditions are vastly different throughout our service area. Students are responsible to use their own good judgment when attending classes in questionable weather conditions. Days missed for inclement weather will be made up in Friday of the same week.

Academic Standards/Student Expectations/Ethics:

Academic Standards:

Disruptive or anti-social behavior will not be tolerated in this class. Please be supportive of your classmates as they learn. We will strive to be a learning community in this class, and your personal support is vital. If you fail to meet these expectations, you are subject to one or more of the following: (1) No credit for the related assignment, (2) Removal from class. If you wish to contest any assertion of failure to meet academic standards, you are offered due process options listed in the student handbook.

Expectations:

1. First and foremost the student will take responsibility for learning in the classroom.
2. Be in complete, proper uniform (including Nametag), according to State Board Rules and Regulations. If not, will be sent home without hours..
3. Be on time for class.
4. **You must practice North Carolina State Board Rules and Regulations at all times, otherwise Mayland Community College can be fined from \$50.00 up to \$500.00. If you do not practice these rules and regulations you will be sent home for the day with no hours. If this should happen twice you will be sent home for a week with no hours. You are expected to take no more than two ten-minute breaks, one in the morning, and one in the afternoon. You will be allowed 30 minutes for lunch. Breaks must be taken in the department according to State Board Rules and Regulations.**

5. Please do not ask to bring your children to class unless performing services on them. Children distract the entire class, especially their mother. Please be aware our customers/guests are our first priority.
6. If you are not present for a mid-term or final you will not be allowed to make up this unless the event of an emergency and then it will be left to the discretion of the instructor.
7. Absolutely no profanity on campus.
8. The phones in Cosmetology department are for business use only, therefore we do not allow personal phone calls only in the event of an emergency.
9. The clinic area is considered to be a classroom and therefore you are not allowed to have visitors. If you need to see someone please let instructor know and do so outside or in lobby area.

Withdrawal dates:

| | |
|---------------------------------|--------------------|
| End of Unconditional Withdrawal | September 25, 2007 |
| End of Conditional Withdrawal | November 1, 2007 |

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

Now available on campus cruiser is the course syllabus at the following web address: Leo.mayland.edu

Disclaimer: While I have been as thorough as possible with this syllabus, course procedures may vary from this outline to meet the needs of this particular group.

Course Outline/Weekly Topics

Requirement sheet worked on daily.