

**MAYLAND COMMUNITY COLLEGE  
Welcomes You To:**

**CJC 151.95  
Introduction to Loss Prevention  
3 Contact and 3 Credit Hours**

**TERM : Fall 2007**

**Course Description**

This course introduces the concepts and methods related to commercial and private security systems. Topics include the historical, philosophical, and legal basis of security, with emphasis on security surveys, risk analysis, and associated functions. Upon completion, students should be able to demonstrate and understand security systems, risk management, and the laws relative to loss prevention.

**Prerequisites: RED-090 Corequisites: None**

**Instructor Information**

**Instructor: Ron Davis, Ed.S  
Office Location: Criminal Justice Building  
Telephone Number: (828)765-7351 Ext.244  
E-mail Address: rdavis@mayland.edu  
Office Hours:**

**Course Information**

**Class Meets: Internet  
Required Text(s): The Retail Loss Prevention Officer: The Fundamental  
Elements of Retail Security and Safety  
LRC Resources: Not applicable  
Required supplies: Not applicable**

**Course Objectives/Competencies:**

1. Upon completion the student will be able to discuss the concepts and methods related to private security and commercial systems.
2. The student will be able to understand historical and philosophical approaches to loss prevention.
3. Students will be able to understand security systems, risk management, and laws relative to loss prevention.

## **Attendance Policy/Tardiness/Make-Up Work: Internet**

### **Grading Criteria/Tests/Projects:**

Students are expected to read the text. Unannounced quizzes **may** be administered periodically. Unannounced quizzes will not be made up. Missed quizzes will be recorded as a zero.

Each student will be required to interview a professional loss prevention employee of a local store or place of business. After the interview, the student will be required to provide a power point presentation and submit the presentation. The power point should include; a job description, a summary report on the business policy concerning loss prevention, and a brief history on loss prevention pertaining to the business where the loss prevention officer is employed.

In addition to the power point, the student is required to give a written formal report which should be 4 to 8 pages in length. The paper should use APA style. The report should answer the questions outlined in the power point presentation along with knowledge gained from the course content and text content.

The power point presentation will account for 15% of the final grade, and the written report will account for 15% of the final grade. The power point presentation will be due by the 12<sup>th</sup> week of class and the formal written report will be due by the 15<sup>th</sup> week of class.

In addition to these assignments, the student will be required to provide a current event topic each week, to be posted on the message board for all students to view. The current event topic will focus on some form of loss prevention. Examples of this topic would be: newspaper articles related to store theft, embezzlement, or corruption. The topic can come from the internet, print, or any form of media. **The source of this information is to be posted with the event.** This project will account for 20% of the final grade.

The remaining 50% of the final grade will come from assignments to be posted weekly. These assignments will come from the reading of the current text and any class lectures that may be provided.

**It is imperative that all assignments be submitted by the due date. If the assignment is a day late, the grade will drop one letter grade per day for up to 3 days. After 3 days the assignment will not be accepted and a letter grade of F will be recorded.**

**Grading Scale:**

**A = 90-100**  
**B = 80-89**  
**C = 70-79**  
**D = 60 - 69**  
**F = Below 60**

**Inclement Weather Procedures: Internet****Academic Standards/Student Expectations/Ethics:**

Students will maintain behavior consistent with a good learning environment. Academic dishonesty which includes, but is not limited to, plagiarism, cheating, or collaborating on a test, or submitting the academic work of another as one's own is prohibited.

**Withdrawal Dates:**

Summer 2007:

Withdrawal dates: Unconditional – June 21  
Conditional – July 16

**The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.**

**The following ADA statement: Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.**

## Course Outline/Weekly Topics

Week 1 - Weekly assignments

Week 2 – Weekly assignments

Week 3 – Weekly assignments

Week 4 – Weekly assignments

Week 5 – Weekly assignments

Week 6 – Weekly assignments

Week 7 – Weekly assignments

Week 8 – Weekly assignments

Week 9 - Weekly assignments

Week 10 – Weekly assignments

Week 11 – Weekly assignments

Week 12 – Weekly assignments

**Power Point presentations due**

Week 13 – Weekly assignments

Week 14 – Weekly assignments

Week 15 – Weekly assignments

**Formal written report due**

Week 16 – Weekly assignments