

**MAYLAND COMMUNITY COLLEGE
Welcomes You To:**

**CJC 151.10
Introduction to Loss Prevention
3 Contact and 3 Credit Hours**

TERM : FALL 2006

Course Description

This course introduces the concepts and methods related to commercial and private security systems. Topics include the historical, philosophical, and legal basis of security, with emphasis on security surveys, risk analysis, and associated functions. Upon completion, students should be able to demonstrate and understand security systems, risk management, and the laws relative to loss prevention.

Prerequisites: RED-090 Corequisites: None

Instructor Information

**Instructor: Ron Davis, Ed.S
Office Location: Criminal Justice Building
Telephone Number: (828)765-7351 Ext.244
E-mail Address: rdavis@mayland.edu
Office Hours:**

Course Information

Class Meets: MW 10:00am – 11:20 am

Required Text(s): The Retail Loss Prevention Officer: The Fundamental Elements of Retail Security and Safety

LRC Resources: Not applicable

Required supplies: Not applicable

Course Objectives/Competencies:

1. Upon completion the student will be able to discuss the concepts and methods related to private security and commercial systems.
2. The student will be able to understand historical and philosophical approaches to loss prevention.
3. Students will be able to understand security systems, risk management, and laws relative to loss prevention.

Attendance Policy/Tardiness/Make-Up Work:

Students are expected to attend all class meetings. Absence in excess of 10 percent of the total hours (4.8) may result in a letter grade reduction. Students are requested to contact the instructor when it is known that an absence(s) will be necessary. In emergencies, the instructor may make exceptions to this policy.

Grading Criteria/Tests/Projects:

Students are expected to read the text in accordance with the attached outline. Examinations will be administered as indicated in the course outline. Examinations cover reading assignments, class lectures, and audiovisual presentations. Unannounced quizzes may be administered periodically. Students may arrange to make up missed examinations provided arrangements are made with the instructor. Unannounced quizzes will not be made up. Missed quizzes will be recorded as a zero.

Each of the 3 exams will account for 20% of the grade. Class attendance and participation will account for 20% of the grade. A class project will account for the remaining 20% of the grade for a total 100%. The class project is described below:

Each student will be required to interview a professional loss prevention employee of a local store or place of business. After the interview, the student will be required to give an oral report describing the interview. The oral report should be approximately 10 to 15 minutes in duration; including a job description, a summary report on the business policy concerning loss prevention, and a brief history on loss prevention pertaining to the business where the loss prevention officer is employed.

In addition to the oral report, the student is required to give a written formal report which should be 4 to 8 pages in length. The paper should use APA style. The report should include the preceding answers to the questions along with knowledge gained from the course content and text content.

Grading Scale:

A = 90-100
B = 80-89
C = 70-79
D = 60 - 69
F = Below 60

Inclement Weather Procedures:

Students will follow MCC inclement weather procedures

Academic Standards/Student Expectations/Ethics:

Students will maintain behavior consistent with a good learning environment. Academic dishonesty which includes, but is not limited to, plagiarism, cheating, or collaborating on a test, or submitting the academic work of another as one's own is prohibited.

Withdrawal Dates:

Fall 2006

End of Unconditional Withdrawal
End of Conditional Withdrawal

Friday, September 22, 2006
Tuesday, October 30, 2006

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

The following ADA statement: Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

Course Outline/Weekly Topics

Week 1 - The loss prevention officer - Chapter 6
Risk analysis and threat potential - Chapter 7

Week 2 - Investigative techniques - Chapter 8

Week 3 - Loss prevention contractual services - Chapter 9
Other responsibilities and considerations - Chapter 10

Exam #1

Week 4 - Law and liability - Part 1
Civil liability - Chapter 1

Week 5 - Criminal law and liability - Chapter 2
Criminal and civil litigation - Chapter 3

Week 6 - Legal powers and limitations - Chapter 4
Applicable laws and alternative charges - Chapter 5

Week 7 - The shoplifter - Chapter 11

Exam #2

Week 8-The primary rules in determining probable cause in a shoplifting arrest – Ch. 12

Week 9 - The dishonest employee - Chapter 13

Week 10 – External crimes and frauds - Chapter 14

Week 11 – Tactics and procedures - Chapter 15

Week 12 - Emergencies - Chapter 16

Exam #3

Week 13 – Injuries, strikes - Chapters 17 and 18

Week 14 and 15– Alarm systems, report writing, training – Chapters 18, 19, 20, 21& 22

Week 16 - Oral reports and written reports due