

**MAYLAND COMMUNITY COLLEGE**  
**Welcomes You To:**

**BUS 240-10**  
**Business Ethics**  
**3 Credit and Contact Hours**  
**Fall 2006**

**Course Description**

This course introduces contemporary and controversial ethical issues that face the business community. Topics include moral reasoning, moral dilemmas, law and morality, equity, justice and fairness, ethical standards, and moral development.

**Prerequisites: N/A**      **Corequisites: N/A**

**Instructor Information**

**Instructor:** Brenda McFee  
**Office Location:** P209  
**Telephone Number:** 828-765-7351 ext. 335  
**E-mail Address:** bmcfee@mayland.edu  
**Office Hours:** Posted

**Course Information**

Monday, Wednesday, Friday at 9:00-9:50 in P206. Snow Schedule: 10:45-11:25

**Required Text(s):** Business Ethics: Ethical Decision Making and Cases, O.C. Ferrell, 6<sup>th</sup> edition.

**LRC Resources:** N/A

**Required supplies:** N/A

**Course Objectives/Competencies:**

Upon completion, students should be able

1. to demonstrate an understanding of their moral responsibilities and obligations as members of the workforce and society.

**Attendance Policy/Tardiness:**

The student will receive 2.08 points for each day they attend class. You will be considered tardy if you enter the classroom after the instructor has taken roll and you will be considered absent for that class period. The student must be present for the entire class to receive attendance points.

**Make-Up Work:**

The student will have one week from the date of the exam to take the make-up exam; after one week, the grade for the exam will be zero. It is the student's responsibility to notify the instructor prior to the exam if a make up will be needed and to make arrangements for a make-up. An appointment has to be scheduled for the make up exam. Make up tests will be given during my posted office hours. Students are allowed to make up one exam per semester but are not allowed to make up the last exam of the semester. Any bonus questions given on the original exam will not be given on the make-up.

**Grading Criteria/Tests/Projects:**

Five exams will be scheduled for the semester based on textbook material, class discussion, and other related information presented to the class. The exams will comprise 70% of your grade. The attendance grade will comprise 10% of your grade. A group project will be assigned and will comprise 20% of your grade. A separate handout detailing the group assignment will be given. Your group will have the opportunity to grade you as an individual team member and this will be a factor in your final grade on the project. A 10 point grading scale is used.

**Academic Standards/Student Expectations/Ethics:**

This class has an extensive amount of class discussions concerning a variety of controversial topics. As an instructor, I am often a facilitator for these discussions. The statements made by students during these open discussions do not necessarily reflect the instructors or the institutions' viewpoint. I expect that a level of respect be mandated for your peers. I expect all students to come to class prepared. Please bring your textbook, pencil and paper to class. Before coming to class, please turn off all electronic gadgets (cell phones, etc.)

**Withdrawal Dates:**

Fall 2006: End of unconditional withdrawal: September 22, 2006

End of conditional withdrawal: October 30, 2006

**If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.**

**Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.**

### Course Outline/ Tentative Weekly Schedule

Week of August 14	Chapter 1
Week of August 21	Chapter 2
Week of August 28	Test 1, Chapter 3
Week of September 4	Chapter 3
Week of September 11	Chapter 4
Week of September 18	Test 2, Chapter 5
Week of September 25	Chapter 5
Week of October 2	Chapter 6
Week of October 9	Test 3
Week of October 16	Chapter 7
Week of October 23	Chapter 8
Week of October 30	Test 4
Week of November 6	Work Days
Week of November 13	Chapter 9
Week of November 20	Chapter 10
Week of November 27	Test 5
Week of December 4	Work Days
Week of December 11	Presentations

***While I have attempted to be as thorough as possible with this syllabus, course procedure may vary from this outline to meet the needs of this particular group.***