

**BUS 225 -10
BUSINESS FINANCE
FALL 2007
3 CREDIT HOURS, 4 CONTACT HOURS
Tuesday and Thursday 11-12:50
Snow Schedule: 12:15-1:35**

Course Description

This course provides an overview of business financial statement analysis, time value of money, management of cash flow, risk and return, and sources of financing

Prerequisites: Acc 120

Corequisites: N/A

Instructor Information

Instructor: Brenda McFee
Office Location: Sam Center P209
Telephone Number: 765-7351 ext 335
E-mail Address: bmcfee@mayland.edu
Office Hours: Posted

Course Information

Required Text(s): Finance, Introduction to Institutions, Investments, and Management, Melicher, 12th edition

Course Objectives/Competencies:

1. Upon completion of this course, the student will be able to interpret and apply the principles of financial management.

Attendance Policy/Tardiness

The student is responsible for all material covered in the course. To reward good attendance, and to allow for legitimate absences, attendance will comprise 10% of your final grade. The grade is computed as follows: 32 class meetings: 3.13 points for each attendance. Two tardies will equal one absence. You will be considered tardy if you enter the class after discussion has begun. The student must be present for the entire class to receive the attendance points.

Grading Criteria/Tests/Make-up Work

Exams will be scheduled for the semester based on textbook material, class discussions, and other related information presented to the class. Exams will comprise 65% of your final grade. Students are expected to take all examinations as scheduled. If for emergency or health reasons a student is unable to take an examination as scheduled, it is the student's responsibility to notify the instructor PRIOR to the examination and to make arrangements for a make up. This policy applies to all students without exception. The student will have one week from the date of the exam

to take the make-up exam; after one week, the grade for the exam will be zero. Make up exams are given during posted office hours. An appointment has to be scheduled for the make up exam. Any bonus questions given on the original exam will not be given on make-up exams. Make-up exams may be in the form of short answer and essay questions. Students are allowed to make up only one test, and are not allowed to make up the last exam of semester.

Unannounced pop quizzes may be given at the instructor's discretion and may not be made up if missed. Homework assignments may be given at the instructor's discretion. Due dates for homework will be announced when assigned. Late assignments will be not be accepted; however the lowest homework grade will be dropped. Quizzes and homework will count 10% of your final grade.

A financial analysis of a company is required and will comprise 15% of your grade.

All grades are computed based on a 10-point scale.

Academic Standards/Student Expectations/Ethics:

In addition to good academic performance, students should exhibit the qualities of honesty and integrity. Any form of dishonesty, cheating, fabrication, facilitation of academic dishonesty, and plagiarism will make students subject to disciplinary action. I expect all students to come to class prepared. Please bring your textbook, pencil and paper to class. Before coming to class, please turn off all electronic gadgets (cell phones, etc.)

Withdrawal Dates:

End of unconditional withdrawal September 25, 2007

End of conditional withdrawal November 1, 2007

If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

While I have attempted to be as thorough as possible with this syllabus, course procedure may vary from this outline to meet the needs of this particular group.

**BUS 225-10
TENTATIVE WEEKLY SCHEDULE**

Week of	Topic
8-20	Chapter 1
8-27	Chapters 1,13
9-3	Chapter 13
9-10	Chapter 14
9-17	Chapter 14, Test 1
9-24	Chapter 15
10-1	Chapter 16
10-8	Chapters 15, 16 Continued
10-15	Test 2, Chapter 9
10-22	Chapter 9
10-29	Chapter 9
11-5	Test 3, Chapter 10
11-12	Chapter 10
11-19	Test 4, Chapter 11
11-26	Chapter 17
12-3	Chapter 18
12-10	Test 5