

**MAYLAND COMMUNITY COLLEGE
Welcomes You To:**

**AUB 150.10
Automotive Detailing
Credit Hours: 2 Contact Hours: 4**

SUMMER 2007

Course Description

This course covers the methods and procedures used in automotive detailing facilities. Topics include safety, engine, interior and trunk compartments detailing, buffing/polishing exterior surfaces, and cleaning and reconditioning exterior trim, fabrics and surfaces. Upon completion, students should be able to improve the overall appearance of a vehicle.

Prerequisites: None

Corequisites: None

Instructor Information

Instructor: James M. Buchanan
Office Location: Auto-Body Shop
Telephone Number: (828) 765-7351 ext. 286
E-mail Address: jbuchanan@mayland.edu
Office Hours: Monday: 7:00-8:00a & 11:50-1:50p
Tuesday: 7:00-8:00a & 2:20-3:50p
Wednesday: 7:00-8:00a & 2:20-3:50p
Thursday: 7:00-8:00a & 2:20-3:20p

Course Information

Class Details:

- A. Meeting times: In accordance with schedule
Monday, 10:00-11:50am
Tuesday, 8:00-10:50am & 11:30am-2:20pm
- B. Class location: Auto Body Shop

Required Text(s):

- A. *Motor Auto Body Repair* (Delmar Publishing)
- B. *I-Car Professional Collision Repair* (Delmar Publishing)

Reference:

- A. I-Car Manuals
- B. Auto Body Repair News
- C. Various Magazines in Auto Body trade
- D. Various Frame Manuals

LRC Resources: N/A

Required supplies: N/A

Course Objectives/Competencies:

- A. To make students aware of the opportunities in Auto detailing.
- B. To stress the need for detailing after collision repairs are made.
- C. To expose students to the techniques of paint problem repair.
- D. To make sure students have an understanding of the tools and products used in detailing.

Course Content:

- A. Working with live projects for hands on experience
- B. Increase student's knowledge by classroom sessions
- C. Teach students safety and proper methods
- D. Ensure student has knowledge of various products used in detailing

Attendance Policy/Tardiness/Make-Up Work:

- 1. Students are expected to be present and on time for all scheduled classes. 25% of your grade will be from attendance records.
- 2. Excessive tardiness and days absent will affect the 25% attendance grade.
- 3. Make-up work will be done on individual basis with instructor.

Grading Criteria/Tests/Projects:

Grades are earned from these areas:

- A. Live projects and shop participation-50%
- B. Attendance 25%
- C. Classroom work 25%

Grading Scale:

- | | |
|----------|------------|
| 92-100=A | 70-75=D |
| 84-91=B | Below 70=F |
| 76-83=C | |

Inclement Weather Procedures:

N/A

Academic Standards/Student Expectations/Ethics: (Optional)

Course Requirements and Expectations:

- A. Regular class attendance
- B. Participation in shop projects
- C. Participation in classroom work
- D. Work safely in shop area
- E. Passing test(s) from text and shop projects

Withdrawal Dates

Summer 2007

End of Unconditional Withdrawal	Thursday, June 21, 2007
End of Conditional Withdrawal	Tuesday, July 16, 2007

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

Course Outline/Weekly Topics