

**MAYLAND COMMUNITY COLLEGE
Welcomes You To:**

**AUB 122.10
Non-Structural Damage II
Credit Hours: 4 Contact Hours: 8**

SPRING 2007

Course Description

This course covers safety, tools and advanced body repair. Topics include shop safety, damage analysis, tools and equipment, advanced repair techniques, material selection, materials usage, movable glass and other related topics. Upon completion, student should be able to identify and repair or replace direct and indirect damage to accepted standards including moveable glass and hardware.

Prerequisites: AUB 121

Corequisites: None

Instructor Information

Instructor: James M. Buchanan
Office Location: Auto Body Shop
Telephone Number: (828) 765-7351, ext. 286
E-mail Address: jbuchanan@mayland.edu
Office Hours: M-F, 7:30-8:00am

Course Information

Class Details:

- A. Meeting times: In accordance with schedule
Tuesday, 8:00-10:50 & 11:30-2:50
Wednesday, 8:00-9:20
- B. Class location: Auto Body Shop

Required Text(s): Text

- A. *Motor Auto Body Repair* (Delmar Publishing)
- B. *I-Car Professional Automotive Collision Repair* (Delmar Publishing)

Reference:

- A. I-Car Advance Tech
- B. Manufacturer Manuals and videos
- C. Various trade books and magazines

Course Objectives/Competencies:

- A. To instruct students in proper use of hand & power tools using in tasks.
- B. To teach students proper use of materials and to be cost efficient with materials.
- C. To introduce student to proper repair techniques.
- D. Make students aware of latest technology available.

Course Content:

- A. Work with students to determine strength and weakness
- B. Hands on practice in shop and group demonstrations
- C. Class room participation and assignments

Attendance Policy/Tardiness/Make-Up Work:

1. Students are expected to be present and on time for all scheduled classes. 25% of your grade will be form attendance records.
2. Excessive tardiness and days absent will affect the 25% attendance grade.
3. Make-up work will be done on individual basis with instructor.

Grading Criteria/Tests/Projects:

Grades are earned from these areas:

- A. Live projects and shop participation-50%
- B. Attendance 25%
- C. Classroom work 25%

Grading Scale:

- 92-100=A
- 84-91=B
- 76-83=C
- 70-75=D
- Below 70=F

Inclement Weather Procedures:

In case of inclement weather, students are reminded to use good judgment when making travel decisions. The student's responsibility will be to call the instructor if not able to make it to class.

Academic Standards/Student Expectations/Ethics: (Optional)

Course Requirements and Expectations:

- A. Regular class attendance
- B. Participation in shop projects
- C. Complete all practice shop assignments
- D. Work safely in shop area
- E. Pass tests from text and shop projects

Withdrawal Dates:

Spring 2007

End of Unconditional Withdrawal	Tuesday, February 13, 2007
End of Conditional Withdrawal	Tuesday, March 27, 2007

The following Administrative Withdrawal statement: If a student has not been in contact with the instructor and has not attended class for a consecutive two-week period, an administrative withdrawal will be submitted by the instructor.

Any student requesting special accommodations for this course due to a disability should apply for services through the SOAR Office or the Counseling Center, which will document the disability. A counselor will then help determine which accommodations, if any, the student needs for success in this course.

Course Outline/Weekly Topics