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GENERAL OCCUPATIONAL TECHNOLOGY--MEDICAL ASSISTING

<u>Summer Semester</u>		<u>Class</u>	<u>Lab</u>	<u>Clin.</u>	<u>Credit</u>	<u>Hrs/Wk</u>
ACA 111	College Student Success	1	0	0	1	1
	Humanities/Fine Arts	3	0	0	3	3
					4	4
<u>Fall Semester</u>						
ACC 115	College Accounting	3	2	0	4	5
ENG 111	Expository Writing	3	0	0	3	3
MED 110	Orientation to Med. Asst.	1	0	0	1	1
MED 118	Medical Law & Ethics	2	0	0	2	2
MED 121	Medical Terminology I	3	0	0	3	3
OST 131	Keyboarding	1	2	0	2	3
MED 116	Introduction to Anatomy & Phys.	3	2	0	4	5
					19	22
<u>Spring Semester</u>						
BUS 137	Prin. of Management	3	0	0	3	3
COM 110	Intro. To Communication	3	0	0	3	3
ENG 114	Prof. Research & Reporting	3	0	0	3	3
MED 122	Medical Terminology II	3	0	0	3	3
PSY 150	General Psychology	3	0	0	3	3
SOC 210	Introduction to Sociology	3	0	0	3	3
					18	18
<u>Summer Semester</u>						
ACC 140	Payroll Accounting	1	2	0	2	3
MAT 140	Survey of Mathematics	3	0	0	3	3
MAT 140A	Survey of Mathematics Lab	0	2	0	1	3
					6	9
<u>Fall Semester</u>						
OST 184	Record Management	1	2	0	2	3
CIS 110	Introduction to Computers	2	2	0	3	4
HUM 115	Critical Thinking	3	0	0	3	3
BIO 111	General Biology I	3	3	0	4	6
PSY 241	Developmental Psychology	3	0	0	3	3
OST 148	Medical Coding, Billing, & Ins.	3	0	0	3	3
					18	22
<u>TOTAL HOURS:</u>					65	75

Humanities Electives: ART 111, ART 116, FRE 111, GER 111 HUM 110, HUM 120, HUM 121, HUM 122, HUM 123, HUM 130, HUM 150, HUM 160, HUM 211, HUM

Effective Fall 2005

212, HUM 220, MUS 110, MUS 112, MUS 113, PHI 210, PHI 215, PHI 240, REL 110,
REL 111, REL 112, REL 211, REL 212, REL 221, SPA 111