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BUSINESS ADMINISTRATION
Associate in Applied Science Degree
Course and Hour Requirements

Title	Class	Lab	Clinical	Hours Experience	Work	Credits	
I. General Education Courses							
Communications require six SHC for degree or three SHC for diploma. Humanities/Fine Arts, Social/Behavioral Science and Natural Sciences/ Mathematics all require three SHC.							
COM 110	Introduction to Communication		3	0	0	0	3
ENG 111	Expository Writing		3	0	0	0	3
	Humanities Elective		3	0	0	0	3
Select one set from the following:							
MAT 140	Survey of Mathematics		3	0	0	0	3
MAT 140A	Survey of Mathematics LAB		0	2	0	0	1
OR							
MAT 161	College Algebra		3	0	0	0	3
MAT 161A	College Algebra LAB		0	2	0	0	1
Select one of the following:							
PSY 150	General Psychology		3	0	0	0	3
SOC 210	Introduction to Sociology		3	0	0	0	<u>3</u>
						16	
II. Major Courses							
A. Core							
1. Required Courses							
ACC 120	Prin. of Financial Accounting I		3	2	0	0	4
BUS 115	Business Law I		3	0	0	0	3
BUS 137	Principles of Management		3	0	0	0	3
MKT 120	Principles of Marketing		3	0	0	0	3
2. Required Subject Areas							
ECONOMICS:							
ECO 251	Principles of Microeconomics		3	0	0	0	3
COMPUTERS:							
Select one of the following:							
CIS 110	Introduction to Computers		2	2	0	0	3
CIS 111	Basic PC Literacy		1	2	0	0	<u>2</u>
						18-19	

B. Concentration (If appropriate)

C. Other Major Courses (Select a maximum of 9SHC from *identified* prefixes with the exception of no maximum for prefixes in the core or concentration)

ACC 121	Principles of Managerial Accounting	3	2	0	0	4
ACC 140	Payroll Accounting	1	2	0	0	2
BUS 110	Introduction to Business	3	0	0	0	3
BUS 225	Business Finance	2	2	0	0	3
BUS 230	Small Business Management	3	0	0	0	3
BUS 239	Business Applications Seminar	1	2	0	0	2
BUS 240	Business Ethics	3	0	0	0	3
BUS 260	Business Communication	3	0	0	0	3
ECO 252	Principles of Macroeconomics	3	0	0	0	3
CTS 130	Spreadsheets	2	2	0	0	3
OST 136	Word Processing	2	2	0	0	3
Select one of the following:						
ACC 150	Accounting Software Applications	1	2	0	0	2
CTS 125	Presentation Graphics	2	2	0	0	3
						34-35

III. Other Required Courses (maximum of 7 for AAS, 4 SHC for diploma, and 1 SHC for certificate)

These may include electives, orientation, study skills, and other college or departmental graduation requirements.

ACA 111	College Student Success	1	0	0	0	1
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Total Credits 69-71

Humanities Elective: ART 111, ART 116, HUM 110, HUM 120, HUM 122, HUM 123, HUM 130, HUM 150, HUM 160, HUM 211, HUM 212, HUM 220, HUM 230, MUS 110, MUS 112, MUS 113, PHI 210, PHI 215, REL 110, REL 111, REL 112, REL 211, REL 212, REL 221

Developmental: RED 070 RED 080 RED 090 ENG 070 ENG 080 ENG 090 ENG 090A MAT 050 MAT 060 MAT 070 MAT 080 OST 080

**BUSINESS ADMINISTRATION
Entrepreneurship Certificate
Course and Hour Requirements**

Title	Class	Lab	Clinical	Hours Experience	Work	Credits	
I. General Education Courses							
Communications require six SHC for degree or three SHC for diploma. Humanities/Fine Arts, Social/Behavioral Science and Natural Sciences/ Mathematics all require three SHC.							
II. Major Courses							
A. Core							
1. Required Courses							
ACC 120	Prin. of Financial Accounting I		3	2	0	0	4
2. Required Subject Areas							
COMPUTER/INFORMATION SYSTEMS:							
Select one of the following:							
CIS 110	Introduction to Computers		2	2	0	0	3
CIS 111	Basic PC Literacy		1	2	0	0	<u>2</u>
6-7							
B. Concentration (If appropriate)							
C. Other Major Courses (Select a maximum of 9SHC from <i>identified</i> prefixes with the exception of no maximum for for prefixes in the core or concentration)							
ACC 150	Accounting Software Applications		1	2	0	0	2
BUS 115	Business Law		3	0	0	0	3
BUS 230	Small Business Management		3	0	0	0	<u>3</u>
8							
III. Other Required Courses (maximum of 7 for AAS, 4 SHC for diploma, and 1 SHC for certificate)							
These may include electives, orientation, study skills, and other college or departmental graduation requirements.							

Total Credits 14-15